

Crete Park District  
Board of Commissioners  
Meeting Minutes Aug 19, 2020

Meeting was called to order by President L. Johnson at 7 PM. Pledge of Allegiance

Roll Call: J Smith, C Sharma, L Johnson, M Smith, L Stawicki

Pledge of Allegiance

**Others Present:** Director Patricia Polzin, Finance/Marketing Supt Therese Hale, Maint Supt Andy Biesterfeld, Rec Assistant Nicole Bruns, Rec Supt Janel Geary

**J Smith moved and Sharma seconded a motion to approve the regular Minutes from July 15, 2020 with corrections. All Commissioners present voted aye.**

**J Smith moved and Sharma seconded a motion to approve the Accounts Payable, Payroll and Additional Bills for a total of \$30,143.09.** Hale pointed out the large number of refunds for soccer and preschool. **The questions were answered and on a roll call vote, all Commissioners present voted aye.**

**Secretary Report:** Account Balances and Financial Statements were presented. Hale pointed out the bank account balances and reported that 50% of the tax income has been deposited. Next meeting is Aug 19, 2020 at 7 PM at WWPC.

Auditor, Brett Moeller reviewed the audit with the board. He pointed out cash on hand at the beginning of the fiscal year was \$333,274 and approximately \$168,000 is in the capital fund. He reminded the board that the Recreation and Debt fund are currently borrowing from the capital fund because they are both running in the negative. The Net change in the total fund balance for the year was a positive \$41,997. Moeller also pointed out we have no long-term debt and said in order to improve facilities and expand this debt is necessary. Recommendations encouraged the segregation of duties of which our District does a good job. He recommends continuing to adjust the levy income to fund the negative in Recreation. Finally, the last land appraisal was done in 2005. We may want to compare more recent sales to see if our assets values are up to date.

**Recreation:** Polzin reported on the new District E Learning Alliance. We plan to have 21-24 students at the Bank Building between Aug 31 and Oct 16. We are working on staffing. Advertising will begin after tomorrows meeting with the alliance. Old Plank Trail is donating the use of the building. Director Polzin feels this fit in our mission to provide needed services to our residents. Johnson commended the staff for stepping up and providing this service. Geary discussed the updates on the Preschool program.

**Maintenance Report:** Sharma visited some of the neighborhood parks with Biesterfeld. She feels it is a benefit to the property values and they are well maintained. Construction by the Village of Crete at Swiss Valley has begun. We lost 3 trees in Crete Park in the storm and purchased a new sanitizer that dries in 45 seconds. GSU Soccer team is beginning a rental at Heritage Park.

**Long Range:** Postponed to Executive Session

**Finance/Personnel:** Stawicki reported she met with Hale and reviewed the Audit. Information was reported previously by the auditor. Refunds were discussed. Hale reported there is a disclaimer about cancellation on the website and on the brochures that states we are following the IDPH guidelines and reserve the right to make changes. Bruns discussed not giving refunds if we are following these

guidelines. The key is to make people feel comfortable with social distancing and safe when attending programs.

**Directors Report:** Polzin discussed the possibility of adjusting our plans for the shed if a different building is purchased. We still need some maintenance storage and day camp/program storage in Crete Park.

**Attorney Report: None**

**Old Business:** None

**New Business:** None

**Presidents Report:**

Johnson thanked the staff for their hard work in this unprecedented time.

J Smith moved and M Smith seconded a motion to move into Executive Session at 8:05 PM for Section 2 © (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. All Commissioners present voted aye. & Section 2 (c)(5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

**J. Smith moved and Stawicki seconded a motion to return to regular session at 9:18 PM. All Commissioners present Vote Aye.**

**J Smith moved and Stawicki seconded a motion to dismiss the meeting at 9:20 PM. All Commissioners present Vote Aye.**