

Crete Park District
Board of Commissioners
Meeting Minutes May 20, 2020
**This meeting was held by Google Meets per the State of IL
Executive Order No 5 in Response to COVID 19**

Meeting was called to order by Vice President J Smith at 7 PM.

Roll Call: M Smith, J Smith, L. Stawicki, C Sharma, L Johnson

Pledge of Allegiance

Others Present: Director Patricia Polzin, Finance Supt Therese Hale, Recreation Supt Janel Geary, Maint Supt Andy Biesterfeld, Rec Assistant Nicole Bruns, Finance Assistant Patty Wiater

Meeting was called to order by J Smith. Pledge of Allegiance and Roll Call.

Sharma moved and Johnson seconded a motion to approve the regular Minutes from April 15, 2020. All Commissioners present voted aye.

Sharma moved and Johnson seconded a motion to approve the Accounts Payable, Payroll and Additional Bills for a total of \$24,414.09. The questions were answered and on a roll call vote, all Commissioners present voted aye.

Secretary Report: Account Balances and Financial Statements were presented. Next meeting is June 17, 2020 7 PM at WWPC. Income is down this month by \$35,000. Payroll is down \$7000 a month from last year and Accounts Payable is also down \$5500 from last year.

Recreation: Commissioners Sharma reported on Day Camp and program plans with limited number of kids are set for summer. Day Camp groups will be 8 kids plus 2 counselors. Hale reported the 4 page brochure will go in the mail on May 21. Supt Geary reported on the virtual programs we have and the benefits of being a small district and having smaller groups of participants. We are following the guidelines from IDPH.

Maintenance Report: Supt. Biesterfeld reported we have added 2 seasonal staff that started this week continuing work on picnic tables and garbage cans. No ballgames have been scheduled so far for this year. Sharma asked if additional people will be needed for sanitizing and cleaning. Biesterfeld said he is waiting on the June 1 guidelines to be released.

Finance/Personnel: Stawicki reported we are looking at hours and distancing staff. The audit has begun. Hale reported as of this morning we had almost \$30,000 worth the credits on rec pro so we do expect that to affect our income for the next few months. Hale reported an 11% increase in our health insurance. We had a very minimal increase last year and budgeted for a 10% increase this year. The new fees will begin in July.

Johnson moved and Sharma seconded a motion to approve the unused sick time employee logs for the audit. All Commissioners present voted aye.

Directors Report: The potholes in the parking lot of WWPC have been filled. Next week we will seal coat and repaint lines. Polzin presented the Covid Reopen checklist and discussed the attorney recommendations for this year. Polzin discussed to Rebuild IL DCEO grant for the addition on WWPC. There are a lot of catches and the project must start in 90 days. President Smnith reported the Village

reviewed the grant and decided against it. Sharma asked the staff to follow up with PBS regarding cost and timeline for blue prints. Director Polzin said she appreciates what everyone is doing in learning the new ways of doing business. J Smith sees the dedication of the staff members.

Presidents Report:

M Smith expressed concern regarding Day Camp plan and urged staff to be sure everything is complying with the required guidelines. Staff reported we are following the changes closely to be sure all guidelines are followed. Johnson and Polzin agreed the staff are extremely updated and following guidelines and feels everyone is doing a great job in uncharted territory.

Johnson will share the information from her IAPD account with Director Polzin so she can attend 2 classes there.

New Business: Johnson asked the Board to consider joining IAPD to have access to additional guidance. Cost is \$3000 per year. Board instructed Polzin to ask if they would give us a discounted rate since we are a small district.

Sine Die

J Smith nominated Johnson for President Stawicki seconded a motion. Johnson nominated J Smith for Vice President. Sharma seconded. J. Smith nominated Mike Smith for Long Range, Sharma for Maintenance, Stawicki for personnel/finance. Johnson seconded the motion. Stawicki nominated J Smith for Recreation and all Commissioners present voted aye on all nominations.

Stawicki moved and Johnson seconded a motion to move to executive session regarding Section 2 © (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity at 8:05 PM.

Johnson moved and Sharma seconded a motion to return to regular session at 8:15 PM.

Johnson moved and Sharma seconded a motion to dismiss the meeting at 8:15 PM. All Commissioners present Vote Aye.