

Crete Park District  
Board of Commissioners  
Minutes  
May 18, 2016

President Johnson called the meeting to order at 7:00 PM.

Roll Call: Mike Smith, Patty Wiater (8:30 PM), Rita Piepenbrink, Jen Smith and Linda Johnson  
Others Present: Therese Hale, Secretary/Assistant Director, Patricia Polzin, Director

Pledge of Allegiance

Piepenbrink moved and J. Smith seconded Sine Die of the 2015-2016 fiscal year and opened 2016-2017 fiscal year. All Commissioners present voted aye.

Piepenbrink moved and J. Smith seconded a motion to leave the appointments the same as last year as listed: Therese Hale as Secretary and Treasurer, O'Neill and Gaspardo as Auditor and Matt Lulich as Attorney. On a roll call vote, all Commissioners present voted aye.

After discussion, Piepenbrink moved and J. Smith seconded a motion to nominate the following for 2016-17: Mike Smith to be President of the Board, Linda Johnson as Vice President. Jen Smith for the Long Range Committee, Linda Johnson for Maintenance, Patty Wiater for Personnel/Finance, and Rita Piepenbrink for Recreation. All Commissioners present voted aye and motions carried.

**Johnson moved and Piepenbrink seconded a motion to approve the Minutes from April 20, 2016. All Commissioners present voted aye.**

**Johnson moved and Piepenbrink seconded a motion to approve the Accounts Payable and Payroll as presented. Questions were answered and on a roll call vote, all Commissioners present voted aye.**

**Secretary's Report:**

Account balances and financial statements were presented. The next regular meeting will be held on June 15 at 5 PM for the park tour and 7 PM for the regular meeting.

**J. Smith moved to call a special meeting for a park tour, to be held June 15 at 5 PM. Johnson seconded. All Commissioners present voted aye.**

**Piepenbrink moved and J. Smith seconded a motion to approve the Audit Engagement letter with a price of \$7700 as presented. On a roll call vote, all Commissioners present voted aye.**

Director Polzin explained the new law concerning Executive Session minutes and recordings.

Assistant Director Hale pointed out she did a report for the board like other employees have been doing. Commissioner Johnson said she thinks it's a great idea.

Commissioner Johnson asked about the meeting at the school district regarding gym usage. Although the state told us we can use the free lunch program for our camp, the School District pointed out to our staff it costs the school money and they won't encourage programming around the free lunch. Hale pointed out it is a state funded program and the state is not paying. Dr. Ann Williams is working on a fee schedule that will cover the school's costs and will be getting back to Supt Geary. Director Polzin explained we would like to use the school for a drop in program throughout the summer just to give the kids something to do. We would love to see a noon until 3 PM with a cost of approximately \$3 per child. Hale did speak to them about helping us reach the high school students and Dr. Williams agreed we could post the fliers at the school and they would be glad to deliver messages through their Remind 101 system.

Recreation: Palooza will be held Saturday at Heritage. We had a good response to the fliers that were sent out. Commissioner Piepenbrink is happy to see Illinois Lutheran attending and bringing games.

Director Polzin reported Kelly Lafferty is leaving our District. Rec Supt Geary is adding Chicago Sports team trips. Nicole Tatge will be running day camp training while Supt Geary is on vacation. Commissioner Johnson asked about adding trips for our seniors. Director Polzin pointed out the fees get too high with bus rental. Piepenbrink recommended a Casino Trip. Director Polzin agreed to check with Village Woods regarding their trips. Johnson said the bank will be holding a trip to Lotton Glass, followed by lunch and painting. Everything is local, but a fun day for our seniors. She suggested the Union Street Gallery Day Trip. They also suggested a family day trip to a local ball game.

Commissioner J Smith pointed out she had a friend say how pleased she was with the Soccer and Tball scheduling and glad her child could attend both.

Maintenance Report: Biesterfeld is getting ready for summer and summer staff has started to arrive.

Long Range: Piepenbrink, Johnson and Hale requested a copy of the long range plans.

Personnel/Finance: None

Attorney Report: Polzin said we need to direct Chapman and Cutler to prepare for the referendum. Johnson explained Wiater had contacted her and would like to see the vote happen when all 5 Commissioners are in attendance.

Piepenbrink moved and J. Smith seconded a motion to instruct Chapman & Cutler to begin preparations for the district to go to referendum in November, 2016 to levy for the handicapped fund. Johnson abstained and asked board to wait until all members are in attendance.

### Directors Report

Hale and Polzin both did the Freedom of Information Act and Open Meetings Act training. She explained changes in the Open Meetings Act. She will be changing the way we record Executive Sessions so they can easily be saved and then destroyed at the end of 18 months. Lulich suggested we keep all minutes classified for 18 months and release them only when we can destroy recordings.

The new overtime rule starts December 1 so that anyone under \$47,800 will have to be paid overtime. Commissioner Smith pointed out exempt employment has been abused.

Gordon and Garret Park are moving along. Polzin will be ordering signs soon.

Commissioner Smith asked about Peter Halligan Park. Polzin said we get good feedback from the neighbors. New residents are thrilled and want more butterfly plants. No burns need to take place this year, but the educational signage needs to go up.

June 5 will be Mike Skibinski's retirement party at 5 PM. J. Smith will not be able to attend, but Piepenbrink and Johnson will. We will also be having a root beer float party for Mike Skibinski and include our kids. We had a luncheon for Kelly Lafferty who will be leaving the park district when preschool is finished.

Paperwork regarding a smoke free park was presented. We already have a clean air ordinance. Commissioners asked if other parks are doing it. Polzin said Frankfort did, but Homewood did not. Piepenbrink said she is not in favor of government passing ordinances that can't and won't be enforced. She feels it will be a problem with rentals and thinks if we remove all ash tray containers it will just cause us to clean up more messes. Hale suggested we move the smoking area at this building to the back somewhere, eliminating the groups of people smoking in front of our building.

Polzin presented a piece of property an elderly woman would like to donate to Park Pals, as it is located next to our property that at one time was going to be Dinosaur Park along Richton Road.

Director Polzin is checking through Village and Park codes to see if we are up to date. She contacted the police department to get help with bus parking at Heritage Park and was told the proper ordinances aren't in place for them to help us.

Polzin presented the year end Personnel sheets per full time employee.

**Old Business:** M Smith reported the Village is still in the planning phase of the well house building.

Director Polzin received information and will be looking into a Bike Path grant.

Long Range Plan was presented to Commissioners. Polzin said 18 years ago we rebuilt Lincolnshire Park and in the 18 years of her tenure they have rebuilt all the parks. Garret and Gordon are the last to be complete.

Commissioner Patty Wiater arrived at 8:30 PM

**Piepenbrink moved and J. Smith seconded a motion to instruct Chapman & Cutler to begin preparations for the district to go to referendum in November, 2016 to levy for the handicapped fund. On a roll call vote, M. Smith voted no and all others voted yes. Motion carried.**

**Piepenbrink moved and Wiater seconded a motion to move into Executive Session at 8:30 PM under section 2 ©1, the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. All Commissioners present voted aye.**

**Piepenbrink moved and Wiater seconded a motion to move into regular session at 9:25 PM. All Commissioners present voted aye.**

**Piepenbrink moved and Wiater seconded a motion to award Director Polzin a \$750 bonus. On a roll call vote, Piepenbrink and Wiater voted yes, J. Smith, M. Smith and Johnson voted no. Motion failed.**

**Commissioners reviewed Executive Session minutes from May, 2015 through April 2016. Wiater moved and Johnson seconded a motion to keep all minutes classified at this time. All Commissioners present voted aye.**

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