

Crete Park District
Board of Commissioners
Minutes – January 17, 2018

Pledge of Allegiance

Roll Call: Roll Call: Mike Smith, Jen Smith, Carrie Sharma, Linda Johnson and Laura Stawicki
Others Present: Director Patricia Polzin, Secretary/Treasurer/Finance & Marketing Supt. Therese Hale,
Maintenance Supt Andy Biesterfeld

Recognition of Visitors: Board welcomed Andy Biesterfeld

M. Smith moved and J. Smith seconded a motion to approve the Minutes from Dec 6, 2017. All Commissioners present voted aye.

J. Smith moved and M. Smith seconded a motion to approve the Accounts Payable and Payroll and Additional Bills as presented. M Smith included ratification of the Dec bills which were also included for review. Questions were answered and on a roll call vote, all Commissioners present voted aye.

Secretary's Report: As Presented. Next meeting is Feb 21 at 7 PM.

Recreation Report: J Smith reported she is excited for the Warrior Dash. She also was able to attend the Preschool Christmas program which she felt was really great. Finally, Eric Schad has started training.

Maintenance Report: Biesterfeld discussed the DECO grants and ways he hopes to apply these grants.

Long Range Report:

Personnel/Finance: Hale reported the W-2's, 1099's and year end are complete.

Directors Report:

Polzin reported no movement on the 690 building and she has spoken with the owner of the 14-acre property. Tech 3 feels the property is buildable land. C. Sharma feels it is cost prohibitive to build everything from scratch. Director Polzin will be on vacation Jan 29 – Feb 6. Amy Madsen is retiring. Her last day is Jan 25th. The comp time, sick time and vacation time along with our personnel manual has been forwarded to our Attorney for review. Hank Janicki is also retiring. Patti Foster and Hannah Correia de Almeida have been hired as Building Attendants. Hale and Director Polzin are reviewing the Office Manager job description. We have applications on hand that we are currently reviewing and we will be interviewing soon.

Presidents Report: President Johnson thanked everyone for their hard work.

M. Smith moved and J. Smith seconded a motion to adjourn the meeting at 7:45 PM. All Commissioners present voted aye.