

Crete Park District
Board of Commissioners
Meeting Minutes March 20, 2019

Meeting was called to order by President J Smith at 5:30 PM.

Roll Call: J Smith, C Sharma, L Stawicki, Linda Johnson and M Smith

Rotunda Grand Opening at 1550 Sangamon St, Crete

Pledge of Allegiance

Others Present: Director Patricia Polzin, Secretary/Treasurer/Finance & Marketing Supt. Therese Hale, Andy Biesterfeld, Maintenance Supt. and Janel Geary, Recreation Supt.

Director Polzin presented the 2019-2020 Budget. Estimated year ends were presented and all fund budgets were included. She presented a report of what capital improvements were completed. Commissioners and staff discussed programs, turf and a new plan for the front of WWPC. Therese Hale and Director Polzin met with Attorney Gardiner and current attorney, Matt Lulich. M Smith would like to see us RFP for a new attorney and find someone local. Director Polzin will start an investigation.

Stawicki moved and Sharma seconded a motion to approve the regular Minutes from Feb 20, 2019. All Commissioners present voted aye.

M. Smith moved and Sharma seconded a motion to approve the Accounts Payable, Payroll and Additional Bills. The questions were answered and on a roll call vote, all Commissioners present voted aye.

Secretary's Report: Financial Statements were presented. Hale reminded everyone the next meeting is April 17 at 7 PM.

M Smith moved and Johnson moved to approve Ordinance 18-19-6, Public Notice of Regular Meetings of the Crete Park District Board of Commissioners. All Commissioners present agreed with the removal of December 18th meeting and approved the ordinance with the change.

Hale presented the Budget & Appropriation Ordinance 18-19-5. M Smith moved and Johnson seconded a motion to schedule the Budget & Appropriation Hearing for April 17 at 7 PM. All Commissioners present voted aye.

All Commissioners names were submitted to Will County for the Economic Interest. The form can now be filed online.

Recreation Report: Geary met with the new school superintendent about using the schools this summer. She will be contacting the maintenance department. We will also be working with the school on after school activities. Geary discussed the Community Open Program for the week of June 10-15.

Maintenance Report: As presented. **M Smith moved and Johnson seconded a motion to approve the purchase of a new F250 truck through the state bid. Total cost is \$26,531. On a roll call vote, all Commissioners present voted aye.** Biesterfeld also discussed the new lock and safety systems for WWPC.

Long Range Report: The building purchase is still in negotiation. Commissioners have set a deadline of May 1. If no agreement can be reached, we will begin looking for a different facility. Polzin presented an updated 14 year plan .

Personnel/Finance: Stawicki reported the changes in office positions this year saved \$17,000 in salaries. The minimum wage increase for next year will only cost approximately \$675 for the office staff.

Attorney Report: None

Directors Report: Polzin is investigating a 50/50 grant for the Tennis Court project. She also presented the new Personnel Policy. Commissioners discussed the probationary period, and requested the dismissal on Section C on page 34 be changed to include consultation from the board prior to dismissal.

Johnson moved and Stawicki seconded a motion to approve ordinance 18-19-4, an Ordinance Adopting the Crete Park District personnel Policy Manual with changes as directed by the Board. On a roll call vote, M Smith voted no, all other commissioners voted yes.

Presidents Report: None.

Old Business: None

New Business: None

M Smith moved and L Stawicki seconded a motion to move into Execution Session for Section 2 ©I, the appointment, employment, compensation, discipline, performance or dismissal of employees of the public body at 8 PM. On a roll call vote, all Commissioners present voted aye.

J. Smith moved and Stawicki seconded a motion to return to regular session. All Commissioners present voted aye.

Sharma moved and Stawicki seconded a motion to adjourn the meeting at 8:40 PM. All Commissioners present voted aye.