

Crete Park District
Board of Commissioners
Minutes – Oct 18, 2017

Roll Call: Roll Call: Mike Smith, Jen Smith, Carrie Sharma, Linda Johnson and Laura Stawicki
Others Present: Director Patricia Polzin, Secretary/Treasurer/Finance & Marketing Supt. Therese Hale,
Maintenance Supt Andy Biesterfeld

Pledge of Allegiance
Roll Call
Recognition of Visitors:

M. Smith moved and J. Smith seconded a motion to approve the Minutes from Sept 21, 2017. All Commissioners present voted aye.

J. Smith moved and Stawicki seconded a motion to approve the Accounts Payable and Payroll and Additional Bills as presented. Questions were answered and on a roll call vote, all Commissioners present voted aye.

Secretary's Report: As Presented. Next meeting is Nov 15 at 7 PM.

J Smith moved and Stawicki seconded a motion to approved Resolution 17-18-1, a resolution by Crete Park District Determining the Amounts of Money Estimated to be Raised by Taxation in the District's 2017 Levy Ordinance. After discussion, all Commissioners Present voted aye.

Stawicki moved and J. Smith seconded a motion to set the BINA hearing for Nov 15 at 7 PM. On a roll call vote, J. Smith, Stawicki, Sharma, and Johnson voted yes and M. Smith voted no.

President Johnson asked about the problem with Quickbooks. Hale said she spent a day with the auditors and Quickbooks help line and is now working with McShanes to fix the problem. She also has been working with Rec Pro and they just put through a large update to try and fix the G/L reports we need to compare the information from RecPro to Quickbooks.

Recreation Report: The job opening for Recreation Program Supervisor was posted with IPRA. M Smith asked if it was necessary to hire for this position. Director Polzin said Geary has been working 60 hours a week to do both jobs. J. Smith reported we have hired a new person to run paint parties. Hale reported we have a wine glass painting party scheduled and have 11 people registered already. Director Polzin reported we have 3 lifeguards ready to start teaching.

Maintenance Report: Biesterfeld has been getting ready for winter and reseeding the soccer fields. We purchased new equipment for the north end of Crete Park. It will be delivered later this year, but not installed until spring.

Long Range Report: Director Polzin and Hale have been updating the long-range list and adjusting for the large bond issue.

Personnel/Finance: The AFR is finished. Hale has been working with Wintrust, Speer Financial and Attorney Lulich reviewing bond issue options and costs. Although the discussion previously suggested a 10-year issue, a 14-year issue may be better for the District. It is critical that the district have capital money after bond payments to keep the parks and buildings in good repair.

Attorney's Report: M Smith moved and J Smith seconded a motion to approve Ordinance 16-17-7, an Ordinance to approve the Annexation of the property north of the bike trail to Crete Park District. All Commissioners present voted aye.

M. Smith reported there is an additional 23 acres that need to be annexed to keep up contiguous with the Village of Crete. He will send the PIN's and Legal Notices to Hale.

Directors Report: A letter of intent was sent to Old Plank Trail Bank and the amount was accepted. The Bank is concerned about the financing contingency and have a tenant currently in the building that requires 90 days' notice. We will work with this as the process continues.

We sent a letter and heard back from Crete Township expressing their thanks.

Acorn Fest went well. The staff met and are tweaking a few things. Geary is currently collecting dates for other special events in the area.

The IPRA Conference will be held in January. Anyone who wishes to attend needs to contact Director Polzin. Director Polzin discussed a request from SSSRA regarding paying additional money for a scholarship. The board agreed to leave the policy as is.

Presidents Report:

Old Business: Director Polzin sent a thank you letter to John and Steve who cleaned up the area of Crete Park.

New Business: President Johnson talked about the successful Community Cleanup day and asked that information recognizing the volunteers be placed on the website. Director Polzin was asked to recognize the donations and volunteers for the event.

M. Smith moved and J. Smith seconded a motion to adjourn the meeting at 7:54 PM. All Commissioners present voted aye.