



The mission of the Crete Park District is to enrich the lives of individuals and families in the community through the provision of services, facilities, and programs which improve the quality of life for the residents of Crete and surrounding areas.

Crete Park District
Board of Commissioners
Monthly Meeting Minutes
August 16, 2023

The meeting was called to order at 7pm by Vice President Carrie Sharma

Pledge of Allegiance

Roll Call: Carrie Sharma, Jen Smith, Mike Smith. Laura Stawicki and Sheila Einhorn absent.

Others present: Renee Chavez, Janel Geary, Andy Biesterfeld

Public Comment: None

J. Smith moved and M. Smith seconded a motion to approve the minutes from the July 19, 2023, Regular Board Meeting

C. Sharma Aye

J. Smith Aye

M. Smith Aye

L. Stawicki Absent

S. Einhorn Absent

Motion Carried 3 Aye 2 Absent 0 No 0 Abstain

Monthly financial reports, as presented; Supt. Biesterfeld said he didn't have a lot of comments except that we are consistent of the past 2 years. After the first quarter we should be at the 25% mark, but some accounts will be higher as we get a larger tax payment up front and recreation will be higher from camp income and expenses. Park expenses will also be higher as most of the labor and costs are in the first two quarters.

M. Smith moved and J. Smith seconded a motion to approve the Treasurer's Report.

C. Sharma Aye

J. Smith Aye

M. Smith Aye

L. Stawicki Absent

S. Einhorn Absent

Motion Carried 3 Aye 2 Absent 0 No 0 Abstain

J. Smith moved and C. Sharma seconded the motion to approve payment of the bills from July 14 – August 11, 2023 which may include travel and lodging, in the amount of \$27,415.92 On a Roll Call vote

C. Sharma Aye

J. Smith Aye

M. Smith Aye

L. Stawicki Absent

S. Einhorn Absent

Motion Carried 3 Aye 2 Absent 0 No 0 Abstain



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J. Smith moved and C. Sharma seconded a motion to approve the payment of payroll from – July 14 – August 11, 2023, in the amount of \$84,238.93

C. Sharma Aye

J. Smith Aye

M. Smith Aye

L. Stawicki Absent

S. Einhorn Absent

Motion Carried 3 Aye 2 Absent 0 No 0 Abstain

Action Items

There were no action items.

Reports

Director: See printed report for a list of project completions including, replacement of ceiling tiles on the lower level of WWPC, a new computer station and including the preschool in the Microsoft 365 Teams. We are working on a new sign for Peter Halligan Park for the improvement with the Story Walk. The existing signs are no longer being made and we will have a custom-made sign with a book to promote the Story Walk partnership. The old sign will be removed and relocated to another location (most likely Gordon). The website is still in transition from the Rec Pro software to the Rec Desk. Everything should be in order to proceed with the OSLAD grant submission. We have the preliminary results from the U of I study and will be getting the information soon so it can be published to the community.

Parks and Planning: The parks department has been using technology more to help with the inspections of the parks. This includes information for the return of rental deposits. We have had some change orders with the Pickleball construction. There have been some grading adjustments that changed the amount of stone. We are on schedule to be done by Acorn Fest, however we are at the mercy of the contractors and their availability. The Story Walk is about ½ done. Once the boards are on the posts the Library will take over. The Fitness Court delivery will be soon and will be stored in the garage at Swiss Valley. This will make it easier for installation with it already being on site. We will get the estimate for the bond from Kevin for the next meeting. We may need a three year issue.

Recreation: Supt. Geary brought attention to the statistics on camp in the printed report. We are happy with the transition to the new recreation software. Preschool enrollment is extremely low. Shout out to Recreation Supervisor Ericson on the inception of the Flag Football program that is entering its second season and double the enrollment from spring. We are working on both a short term and long term solution to the cars driving through the park and parking at the Rotunda during rentals.

President Report: Reminder of the Ice Cream Social for Park Pals on Thursday August 24 at the new Ice Cream Shoppe.



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Recreation Committee Report: C. Sharma reported that the committee discussed both camp and preschool. There are external factors that are contributing to the lower enrollment in preschool.

Personnel Committee Report: The process of evaluations was covered. Renee is looking at more benefits for the part-time and seasonal employees. This should help with retention. There are new employment laws that state some of these are required and although Park Districts are exempt from these laws it would be good practice to follow.

Future meeting dates:

- September 6, 2023 - Parks Committee Meeting 6 pm
- September 20, 2023 - Regular Monthly Meeting 7 pm
- October 4, 2023 - Finance Committee Meeting 6 pm
- October 18, 2023 - Regular Board Meeting 7 pm
- November 1, 2023 - Committee of the Whole 7 pm.

Old Business - Next Month we will have the public hearing for the bond issue, October we will act on the ordinance for the bond and issue in November or December.

New Business -

None

J. Smith moved and M. Smith seconded a motion to adjourn the meeting at 7:34 PM all commissioners present voted Aye.

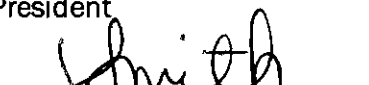
Submitted by;

Janel Geary, CPRP

Superintendent of Recreation



President



Secretary

9/20/23

Date Approved