



The mission of the Crete Park District is to enrich the lives of individuals and families in the community through the provision of services, facilities, and programs which improve the quality of life for the residents of Crete and surrounding areas.

Crete Park District
Board of Commissioners
Monthly Meeting Minutes
June 21, 2023

The Public Hearing meeting was called to order at 7pm by President Laura Stawicki.

Pledge of Allegiance

Roll Call: Carrie Sharma, Laura Stawicki, Sheila Einhorn present. Jen Smith and Mike Smith were absent.

Others present: Renee Chavez, Janel Geary, Andy Biesterfeld

Public Hearing for
Ordinance #2324 - 1.1

APPROPRIATION ORDINANCE 2023-2024 AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE CRETE PARK DISTRICT, WILL COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024 AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATION ARE MADE AND THAT AMOUNT APPROPRIATED FOR EACH OBJECT AND PURPOSE.

Public Comment:

S. Einhorn moved and C. Sharma seconded a motion to close the public hearing at 7:05 pm. All Commissioners present voted Aye.

The Regular Month board meeting was called to order at 7:05 by President L. Stawicki.

C. Sharma moved and L. Stawicki seconded a motion to approve the minutes with corrections from the May 17, 2023, Regular Board Meeting

L. Stawicki Aye

C. Sharma Aye

S. Einhorn Aye

J. Smith Absent

M. Smith Absent

Motion Carried 3 Aye 2 Absent 0 No 0 Abstain

Monthly financial reports, as presented; A. Biesterfeld brought attention to the addition of the special recreation fund.

C. Sharma moved and L. Stawicki seconded the motion to approve the May Treasurer's report. On a roll call vote:

L. Stawicki Aye

C. Sharma Aye

S. Einhorn Aye

J. Smith Absent



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M. Smith Absent
Motion Carried 3 Aye 2 Absent 0 No

L. Stawicki moved and C. Sharma seconded the motion to approve payment of the bills from May 17 – June 16, 2023 which may include travel and lodging, in the amount of \$53,549.03 On a Roll Call vote

L. Stawicki Aye
C. Sharma Aye
S. Einhorn Aye
J. Smith Absent
M. Smith Absent
Motion Carried 3 Aye 2 Absent 0 no

L. Stawicki moved and C. Sharma seconded a motion to approve the payment of payroll from May 17 – June 16, 2023, in the amount of \$66,651.08.

L. Stawicki Aye
C. Sharma Aye
S. Einhorn Aye
J. Smith Absent
M. Smith Absent
Motion Carried 3 Aye 2 Absent 0 no

Action Items

C. Sharma moved and L. Stawicki seconded a motion to approve Ordinance #2324 – 1.1 AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE CRETE PARK DISTRICT, WILL COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024 AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATION ARE MADE AND THAT AMOUNT APPROPRIATED FOR EACH OBJECT AND PURPOSE.

Discussion: Supt. Biesterfeld and Director Chavez provided an explanation of the purpose of the Budget and Appropriation Ordinance and why the appropriation exceeds what we will spend.

On a roll call:
L. Stawicki Aye
C. Sharma Aye
S. Einhorn Aye
J. Smith Absent
M. Smith Absent
Motion Carried 3 Aye 2 Absent 0 no

C. Sharma moved and L. Stawicki seconded a motion to approve Resolution 2324 4.1 AN INTERGOVERNMENTAL COOPERATIVE AGREEMENT REGARDING THE CREATION AND



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MAINTENANCE OF STORYWALK BETWEEN CRETE PUBLIC LIBRARY DISTRICT AND THE CRETE PARK DISTRICT.

Discussion: the idea of having QR Codes with audio readers for inclusion was brought up. Director Chavez will contact the Library.

On a roll call:

L. Stawicki Aye
C. Sharma Aye
S. Einhorn Aye
J. Smith Absent
M. Smith Absent
Motion Carried

3 Aye 2 Absent 0 no

L. Stawicki moved and C. Sharma seconded a motion to approve Resolution 2324 -3.2 A RESOLUTION TO WAIVE THE BID PROCESS FOR THE FITNESS COURT

Discussion: none

On a role call vote:

L. Stawicki Aye
C. Sharma Aye
S. Einhorn Aye
J. Smith Absent
M. Smith Absent
Motion Carried

3 Aye 2 Absent 0 no

C. Sharma moved and L. Stawicki seconded a motion to approve Resolution 2324 4.2 AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE LINCOLNWAY SPECIAL RECREATION ASSOCIATION, THE CRETE PARK DISTRICT, THE FRANKFORT PARK DISTRICT, THE FRANKFORT SQUARE PARK DISTRICT, THE MANHATTAN PARK DISTRICT, THE MOKENA PARK DISTRICT, THE NEW LENOX PARK COMMUNITY PARK DISTRICT, THE PEOTONE PARK DISTRICT, AND THE WILMINGTON ISLAND PARK DISTRICT FOR THE CONTINUATION OF THE ADDITIONAL CONTRIBUTION FOR CAPITAL PROJECTS TO THE LWSRA FACILITY.

Discussion; Is this the fixed amount for the next 5 years? Director Chavez stated yes, it will come for review every 5 years.

On a role call vote:

L. Stawicki Aye
C. Sharma Aye
S. Einhorn Aye
J. Smith Absent
M. Smith Absent
Motion Carried

3 Aye 2 Absent 0 no

Reports



The mission of the Crete Park District is to enrich the lives of individuals and families in the community through the provision of services, facilities, and programs which improve the quality of life for the residents of Crete and surrounding areas.

Parks and Planning: We have a new custodial worker Jaylen. A meeting was had with the Crete Bulldogs, and we are set for the fall season. Pickleball construction is starting. We have received the initial Lincolnshire Park Designs and will be holding public hearings. The Fitness Court is on track. Willard Wood Park Center has been moved to the top priority for the lock system. The Annual Audit will be starting. The WWPC Easter Hall HVAC has been replaced and they will be moving to the basement soon. We will be looking to get preliminary Dollar amounts from Will County on the Budget and Appropriation Ordinance to build the levy.

Recreation: In addition to the report as presented. Supt. Geary brought attention the fact that we have initiated participation with LWSRA by having a one-on-one aide join us in camp for one of our participants. This is again, at no extra cost to the participant family due to our participation in the LWSRA. Supt. Geary took the Board on a virtual walk-thru of the new portion of the website with the new recreation software. Acknowledged Marketing Supervisor Desiderio for her work to get the website up and user friendly for the transition.

Director: Jordan Desiderio has been hired on as the full-time Marketing Supervisor. We started with five candidates that were interviewed. Supervisor Desiderio has taken ownership of the position and is moving to make the Park District a pillar of the community by working on our branding. Director Chavez acknowledged Supt. Geary for her dedication in taking on multi roles this summer. Pickleball construction is moving along. Discussions have been initiated with the Village on the Re-design and drawing of Swiss Valley Park. We are asking for monetary assistance in having the drawings created prior to the Fitness Court, so the re-build of the park would be in phases. The members of the taxing body committee have requested to have the Toast of Crete again. It will most likely be the Thursday prior to Acorn Fest again in the park.

Finance Committee: The committee met in June and went over the ARPA grant, a review of the Chart of Accounts, Budget Process and covered the Budget and Appropriation Ordinance in depth. We will strive to have the bond issuance approved this summer to be ready in the fall.

President Report: President Stawicki gave a shout out to Supt. Geary for her work on the development of the Crete Country Christmas Safety Committee. Please everyone take the community survey and pass it on to others to complete. June 29 will be the first Public Hearing on the Lincolnshire Park Re-build. The second will be at the Unplug Play Day event at Lincolnshire on July 15. C. Sharma added that Park Pals will send out an email from their email list to promote the event and the public hearing. Director Chavez will send a flyer to Kerry Morgan for the email.

Future meeting dates:

June 29, 2023, Public Hearing 5:30 PM

July 15, 2023, Public Hearing 12 pm

July 19, 2023, Regular Board Meeting 7 pm

August 2, 2023, Recreation Committee Meeting 6 pm



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August 2, 2023 Personnel Committee Meeting 7 pm
August 16, 2023 Regular Monthly Board Meeting 7 pm

Old Business -

Director Chavez presented the initial drawings from Planning Resources for Lincolnshire Park. L. Stawicki asked about basketball hoops being included as she feels the neighborhood kids would enjoy that. Director Chavez stated that the park is in the middle of a residential neighborhood and would be too loud. Director Chavez also brought up again the need to be working towards developing a strategic plan that will give us more points in the grant processes.

New Business -

The Crete Country Christmas Intergovernmental Agreement was presented for review. All entities have been working together on this through the CCC Safety Committee. Through the IGA insurance and risk management will have defined roles.

C. Sharma moved and L. Stawicki seconded a motion to adjourn the meeting at 8:07 PM all commissioners present voted Aye. C. Sharma moved and L. Stawicki seconded a motion to re-open the meeting to appoint C. Sharma as Board Secretary for June 21, 2023. All commissioners present voted Aye. S. Einhorn moved and L. Stawicki seconded a motion to adjourn the meeting at 8:09 pm. All Commissioners present voted Aye.

Submitted by;
Janel Geary, CPRP
Superintendent of Recreation

Laura Stawicki
President

J. Smith
Secretary

7-19-23
Date Approved