



The mission of the Crete Park District is to enrich the lives of individuals and families in the community through the provision of services, facilities, and programs which improve the quality of life for the residents of Crete and surrounding areas.

Crete Park District
Board of Commissioners
Monthly Meeting Minutes
May 17, 2023

The meeting was called to order at 7pm by President Laura Stawicki.

Pledge of Allegiance

Roll Call: Jen Smith, Carrie Sharma, Mike Smith, Laura Stawicki present. Linda Johnson was absent.

Others present: Renee Chavez, Janel Geary, Sheila Einhorn, Mike Einhorn

Public Comment:

J. Smith moved and C. Sharma seconded a motion to approve the minutes from the April 19, 2023, Board Meeting

J. Smith Aye

L. Stawicki Aye

M. Smith Aye

C. Sharma Aye

L. Johnson Absent

Motion Carried 4 Aye 1 Absent 0 No 0 Abstain

Monthly financial reports as presented; Director Chavez stated that this report rounds out the fiscal year. Information is starting to be sent to the auditors.

J. Smith moved and M. Smith seconded the motion to approve the April Treasurer's report.

On a roll call vote:

J. Smith: Aye

M. Smith: Aye

L. Stawicki: Aye

C. Sharma: Aye

L. Johnson Absent

Motion Carried 4 Aye 1 Absent 0 No

J. Smith moved and C. Sharma seconded the motion to approve payment of the bills from April 13 - May 12, 2023 which may include travel and lodging, in the amount of \$16,938.71 On a Roll Call vote

J. Smith: Aye

M. Smith: Aye

L. Stawicki: Aye

C. Sharma: Aye

L. Johnson: Absent

Motion Carried 4 Aye 1 Absent 0 no

J. Smith moved and C. Sharma seconded a motion to approve the payment of payroll from April 15 - May 12, 2023, in the amount of \$69,425.13.

J. Smith: Aye



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M. Smith: Aye
L. Stawicki: Aye
C. Sharma: Aye
L. Johnson: Absent
Motion Carried 4 Aye 1 Absent 0 no

Sine Die:

Newly Elected Commissioner Sheila Einhorn and Re-elected Commissioner Jennifer Smith were sworn in with the Oath of Office by Vice President Mike Smith.

J. Smith moved and C. Sharma seconded a motion to appoint the following offices and committee assignments:

Officers of the Board

President: Laura Stawicki
Vice President: Carrie Sharma
Secretary: Jen Smith
Treasurer: Mike Smith

Committees:

Finance: Laura Stawicki, Mike Smith
Recreation: Carrie Sharma, Sheila Einhorn
Parks: Jen Smith, Mike Smith
Personnel: Carrie Sharma, Laura Stawicki

On a roll call vote:

S. Einhorn: Aye
C. Sharma: Aye
M. Smith: Aye
J. Smith: Aye
L. Stawicki: Aye

Action Items

J. Smith moved and M. Smith seconded a motion to approve Resolution 2324 5.1 A RESOLUTION FOR THE APPROVAL THE DESTRUCTION OF EXECUTIVE SESSION AUDIO RECORDING

Discussion: President Stawicki asked if the minutes would be printed prior to the destruction. Director Chavez stated that the minutes would be approved in a timely manner and classified as either public or confidential prior to the destruction of the audio recordings.

On a roll call:

J. Smith: Aye
M. Smith: Aye
L. Stawicki: Aye
C. Sharma: Aye
S. Einhorn: Aye
Motion Carried 5 Aye 0 No



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J. Smith moved and C. Sharma seconded a motion to approve Resolution 2324 5.2 A RESOLUTION FORMING A COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY.

Discussion: Kerry Morgan and Katrina Siefert have agreed to serve on this committee as community members. We will look to have meetings in September/October and February and April. The meeting will take place at the beginning of the regular board meeting.

On a roll call:

J. Smith: Aye

M. Smith: Aye

L. Stawicki: Aye

C. Sharma: Aye

S. Einhorn: Aye

Motion Carried 5 Aye 0 no

J. Smith moved and M. Smith seconded a motion to approve Resolution 2324 5.3 A RESOLUTION FOR APPROVAL OF LEGAL COUNSEL.

Discussion: none

On a roll call:

J. Smith: Aye

M. Smith: Aye

L. Stawicki: Aye

C. Sharma: Aye

s. Einhorn: Aye

Motion Carried 5 Aye 0 no

Reports

Director: As presented in the written report. Would like to bring your attention to the IAPD Director Boot Camp. This is great for new commissioners or even those wishing to brush up on procedures. This will take care of the open meetings act training requirement. The Pickleball bid opening has again been moved, now to May 24 at 1:30 pm. This is due to construction and spec issues. An update on the Recreation software transition. The new system will have GIS capabilities and when a guest comes in the system will be able to recognize if they are a resident or not to the park district based on address. Chavez attended the Crete Township meeting where Township Officials decided to not enter into an Inter-Governmental agreement to continue the past agreement to subsidize the non-resident cost for special events and day camp for the township residents.

Recreation: Summer staff has been hired and will be training for camp next week. Geary will work more remotely at WWPC for the summer since we are short a Recreation Supervisor and a Camp Director.

Parks and Planning: There is new automation for the parks staff. Staff will now have the capabilities to do park safety checks on their phones and submit them. This will increase efficiency. Seasonal staff is returning. Some of the seasonal staff will just work with Owen



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readying the fields and Heritage Park. Earth Day was a success and helped the parks department get a jump on seasonal cleanup. The written report has capital plan updates. We have started working with Design Service Planning Resource on plans for Lincolnshire to be able to apply for the OSLAD grant.

President Report: Stawicki brought up the idea of discontinuing the Sine Die process. Does not feel that it is necessary since the Park District work is continuous and does not cease at the end of the fiscal year. We could go straight to new officers and committees. Discussion was had on the pros and cons and was determined to re-look at the concept in six months after some research into the process is done.

Future meeting dates:

June 7, 2023 Finance Committee 6 pm

June 21, 2023 Regular Board Meeting

July 19, 2023 Regular Board Meeting

August 2, 2023 Recreation Committee Meeting 6 pm

August 2, 2023 Personnel Committee Meeting 7 pm

Old Business – None

New Business –

The IGA between the Crete Public Library and the Crete Park District for the creation and maintenance of a Storywalk was presented for review.

IAPD Boot Camp information was presented.

The Budget and Appropriation Ordinance is available for Public viewing and will be published the required 30 days. We will have the Public Hearing at the June board meeting.

Director Chavez presented the board with a flyer from the Crete Historical Society for their Juneteenth Freedom Community Connection event. This is larger and more involved than a regular shelter rental which is how it was booked. There are further steps that need to be taken, including board approval since there will be vendors, music and raffles.

Commissioners stated that the park needs to be prepared with staff and clean up.

J. Smith moved and C. Sharma seconded a motion to allow the Crete Historical Society to have the Juneteenth event in Crete Park providing all measures are met.

J. Smith: Aye

M. Smith: Aye

L. Stawicki: Aye

C. Sharma: Aye

S. Einhorn: Aye

Motion Carried 5 Aye 0 No

LWSRA resolution was presented for review and will be moved to action items in June.

Lincolnway Special Recreation Association is different than other SRA's in that they have their own stand-alone facility, however, they do not have the same bonding capabilities as



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park district. Therefore, are increasing the contribution of districts by .0025 to be put in a capital fund. Sharma asked if there will be a cap put on how much they can raise our contribution. Chavez said that the agreement is for 5 years. J. Smith asked if we could have the calculated dollar amount that that would come to.

J. Smith moved and M. Smith seconded a motion to adjourn the meeting at 8:06 pm. All commissioners present voted Aye.

Submitted by;
Janel Geary, CPRP
Superintendent of Recreation

Laura Starick
President

Caro Sharma
Secretary

6.21.23
Date Approved

James L. Smith