



The mission of the Crete Park District is to enrich the lives of individuals and families in the community through the provision of services, facilities, and programs which improve the quality of life for the residents of Crete and surrounding areas.

Crete Park District
Board of Commissioners
Monthly Meeting Minutes
September 20, 2023

The Public Hearing was called to order at 7pm by President Laura Stawicki

Pledge of Allegiance

Roll Call: Carrie Sharma, Jen Smith, Mike Smith, Laura Stawicki, Sheila Einhorn.

Others present: Renee Chavez, Janel Geary, Andy Biesterfeld, Robert Vail

Public Comment: None

Robert Vail from Bernarndi Securities discussed the procedures, legal debt margin and time line of the \$750,000 bond.

J. Smith moved and C. Sharma seconded a motion to close the public hearing at 7:14 pm. All commissioners voted Aye.

President Laura Stawicki opened the general board meeting at 7:14 pm.

J. Smith moved and M. Smith seconded a motion to approve the minutes from the August 16, 2023, Regular Board Meeting

C. Sharma Aye

J. Smith Aye

M. Smith Aye

L. Stawicki Aye

S. Einhorn Aye

Motion Carried 5 Aye 0 Absent 0 No 0 Abstain

Monthly financial reports, as presented; Supt. Biesterfeld said the Operating funds are in line with last year's numbers.

J. Smith moved and C. Sharma seconded a motion to approve the Treasurer's Report.

C. Sharma Aye

J. Smith Aye

M. Smith Aye

L. Stawicki Aye

S. Einhorn Aye

Motion Carried 5 Aye 0 Absent 0 No 0 Abstain

J. Smith moved and C. Sharma seconded the motion to approve payment of the bills from August 11 - September 15, 2023, 2023 which may include travel and lodging, in the amount of \$330,628.82 On a Roll Call vote

C. Sharma Aye

J. Smith Aye

M. Smith Aye



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L. Stawicki Aye
S. Einhorn Aye
Motion Carried 5 Aye 0 Absent 0 No 0 Abstain

J. Smith moved and C. Sharma seconded a motion to approve the payment of payroll from – August 11 – September 15, 2023, in the amount of \$69,396.98.

C. Sharma Aye
J. Smith Aye
M. Smith Aye
L. Stawicki Aye
S. Einhorn Aye
Motion Carried 5 Aye 0 Absent 0 No 0 Abstain

Action Items

RESOLUTION: 2324 3.4

J. Smith moved and C. Sharma seconded a motion to approve A RESOLUTION APPROVING DESIGN AGREEMENT WITH PLANNING RESOURCES, INC.

Discussion: J. Smith asked if this is for the purpose of properly placing the Fitness Court at Swiss Valley. The Fitness Court will be the first phase; however the drawings will encompass the whole park that will be re-designed in phases. The Fitness court has specific requirements regarding distance from other park attractions that need to be considered.

On a roll call vote:

C. Sharma Aye
J. Smith Aye
M. Smith Aye
L. Stawicki Aye
S. Einhorn Aye
Motion Carried 5 Aye 0 Absent 0 No 0 Abstain

RESOLUTION 2324 5.4

J. Smith moved and C. Sharma seconded a motion to approve A RESOLUTION TO ADJUST AND SECURE CREDIT CARDS FOR THE FULLTIME TEAM MEMBERS WITH AMOUNT LIMITS PENDING DIRECTORS' APPROVAL AT NO MORE THAN \$10,000 PER CARD.

Discussion: Director Chavez discussed the various reasons why this is important.

On a roll call vote:

C. Sharma Aye
J. Smith Aye
M. Smith Aye
L. Stawicki Aye
S. Einhorn Aye
Motion Carried 5 Aye 0 Absent 0 No 0 Abstain

Reports



The mission of the Crete Park District is to enrich the lives of individuals and families in the community through the provision of services, facilities, and programs which improve the quality of life for the residents of Crete and surrounding areas.

Parks and Planning: Pickleball is 90% done. We are waiting on the Acoustic fencing. Since the loss of Park Foreman Smith and our custodian, everyone has been putting in extra effort. We increased our mowing contract to include 737 and Crete Park until the end of the season. The Story Walk is complete on the park side, the Library will complete it with the filling of the boards. The Fitness court has been received and stored. We are looking to put in the code pad for entrance into WWPC. The audit has been completed and we are awaiting an estimate from the County for the levy.

Recreation: Congratulations to Supervisor Metzner on a job well done on the Pickleball Tournament at Acorn Fest. Supt. Geary received a letter from a church asking for approval to charge a fee for their Mom/Daughter Tea that they would like to host at Willard Wood Park Center. The board asked Supt. Geary to verify the Non-profit status of the group.

Director: Marketing Supervisor Desiderio has been adding more videos to social media. This has been well received. Acorn Fest was a success. Thank you to all the commissioners that came. Congratulations to Supt. Biesterfeld on all the hard work that went into the completion of the Pickleball Courts. The RecDesk transition is complete. With that came the website transition. Supt. Desiderio has done a fantastic job on this daunting task. The OSLAD grant for Lincolnshire Park has been submitted, there was great collaboration with the taxing bodies on the Second Annual Toast of Crete, we look to have initial survey responses by October 11, we are in the process of interviews, the Story walk grand opening will be on October 17 and November begins our training months.

President Report: Congratulations to the staff on the Acorn Fest and the new Pickleball courts.

Future meeting dates:

October 4, 2023 -	Finance Committee Meeting	6 pm
October 18, 2023 -	Efficiency Committee	7pm
	Regular Board Meeting	immediately following
November 1, 2023 -	Committee of the Whole	7 pm.
November 15, 2023	Regular Board Meeting	7 pm
December 6, 2023	Holiday Party	4:30 pm

Old Business -

Personnel Policy Procedure Manual - Part Time Annual Benefits: No discussion

New Business -

Resolution 2324 5.5 Property Acquisition Through Tax Sale: Discussion was had on the purpose of the resolution. R. Chavez looking for Board Direction on inquiries. J. Smith moved and C. Sharma seconded a motion to approve resolution 2324 with the amendment to include Pin #'s, 23-15-09-208-008-0000,23-15-03-301-024-0000,23-15-03-300-22-000,23-15-03-300-23-0000,23-15-03-300-24-0000,23-15-03-300-25-0000,23-15-03-300-25-0000, 23-15-03-300-26-0000,23-15-03-300-27-0000,23-15-03-300-28-0000.



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On a Role Call Vote:

C. Sharma Aye

J. Smith Aye

M. Smith Aye

L. Stawicki Aye

S. Einhorn Aye

Motion Carried 5 Aye 0 Absent 0 No 0 Abstain

J. Smith moved and S. Einhorn seconded a motion to adjourn the meeting at 8:12 PM all commissioners present voted Aye.


Submitted by;

Janel Geary, CPRP


Superintendent of Recreation



President



Secretary



Date Approved