



The mission of the Crete Park District is to enrich the lives of individuals and families in the community through the provision of services, facilities, and programs which improve the quality of life for the residents of Crete and surrounding areas.

Crete Park District
Board of Commissioners
Monthly Meeting Minutes
November 15, 2023

The Public Hearing was called to order at 7pm by President Laura Stawicki for Ordinance: #2324 - 1.3 AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE CRETE PARK DISTRICT, WILL COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024 AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT AND PURPOSE.

Pledge of Allegiance

Roll Call: Jen Smith, Mike Smith, Laura Stawicki, Carrie Sharma. Sheila Einhorn was Absent
Others Present: Renee Chavez, Andy Biesterfeld, Janel Geary, John Phelan, Brett Moeller

Public Comment: None

J. Smith moved, and C. Sharma seconded a motion to close the public hearing at 7:05 and move to the Monthly meeting of the Board of Commissioners. All Commissioners present voted Aye.

Public Comment for the Month Board of Commissioners Meeting: John Phelan, Trustee for the Village of Crete Presented information on the Golf Cart Ordinance that the Village is considering. Mr. Phelan asked for the Park District's assistance in moving this forward as they are requesting the ability to have golf carts to have access on the Bike Path and Martin Park to connect subdivisions without having to drive on main roadways. Questions were asked about speeds and how the carts would be monitored.

Mr. Phelan also brought forth information on the Solar Farm request for a zoning change to agriculture property. The property is south of Heritage Park on the east side of Sangamon. It is a 90-acre site and it is proposed to have 50-acres of solar use. If the property is annexed there will be better control over what is permitted. The Village is looking at an ordinance for Safety and Ethical Sourcing. The Board thanked Mr. Phelan for the information that was presented.

Brett Moeller from O'Niell & Gaspardo presented financial analysis information from Fiscal year end 2023. He provided a review of the funds and that the general and recreation funds offset each other to near break-even. He presented a letter of fiscal recommendations/reminders to the board. These included, segregation of duties adding more checks and balance with the board doing more of a review, Executive Director to review and sign monthly journal entries and to do land appraisals internally more often. The Board thanked Mr. Moeller for his presentation.



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J. Smith moved, and C. Sharma seconded a motion to approve Ordinance 2324-1.3

On a Roll Call:

C. Sharma Aye

J. Smith Aye

M. Smith No

S. Einhorn Absent

L. Stawicki Aye

Motion Carried 3 Aye 1 Absent 1 No 0 Abstain

RESOLUTION: 2324 2.2

J. Smith moved and C. Sharma seconded a motion to approve A RESOLUTION Amending the Personnel Policy Handbook SECTION 2: Pay Periods and Payday section.

On a roll call vote:

C. Sharma Aye

J. Smith Aye

M. Smith Aye

L. Stawicki Aye

S. Einhorn Absent

Motion Carried 4 Aye 1 Absent 0 No 0 Abstain

RESOLUTION: 2324 5.6

J. Smith moved and C. Sharma seconded a motion to approve A RESOLUTION accepting the Annual Financial Report as Presented.

On a roll call vote:

C. Sharma Aye

J. Smith Aye

M. Smith Aye

L. Stawicki Aye

S. Einhorn Absent

Motion Carried 4 Aye 1 Absent 0 No 0 Abstain

RESOLUTION: 2324 4.4

J. Smith moved and L. Stawicki seconded a motion to approve A RESOLUTION Accepting Campfire Concepts Comprehensive Plan Proposal.

Discussion: J. Smith stated that she would like all the components of the plan. M. Smith asked how many proposals were submitted and what is the cost? R. Chavez responded with one submission, cost is \$28,500. Quarterly checkpoints will be set up and managed by the board. This will cover more than just Capital. It will cover recreation, staffing and branding.



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President Report: President Stawicki is excited about the promotion that the town will get with the appearance on ABC7 and the collaboration between the High School and the Park District for Pickleball.

Future meeting dates:

December 6, 2023	Holiday Party	4:30 pm
January 11, 2024	Finance Committee	6 pm
January 18, 2024	Regular Board Meeting	7 pm
February 7, 2024	Recreation Committee	6 pm 7 pm
February 7, 2024	Personnel Committee	7 pm 6 pm
February 21, 2024	Regular Board Meeting	7 pm

Old Business - none

New Business -

Park Ordinances - please familiarize yourself with these.

J. Smith moved and M. Smith seconded a motion to adjourn the meeting at 8:12 pm all commissioners present voted Aye.

Submitted by;

Janel Geary, CPRP

Superintendent of Recreation

Rama Stawicki
President

J. Smith
Secretary

1/24/24
Date Approved