



Employment Application

Crete Park District
 737 W Exchange
 Crete, Illinois 60417
 (708) 672-6969

Position/Positions Applied For:

An Equal Opportunity Employer

APPLICANT INFORMATION			
Last Name	First	M.I.	Date
Street Address		Apartment/Unit	
City	State	Zip	
Phone	Email		
Date Available		Desired Salary	
Are you a citizen of the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No		If no, are you authorized to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you ever worked for the Crete Park District? <input type="checkbox"/> Yes <input type="checkbox"/> No		If so, when?	
Do you have any relatives employed by the Crete Park District? <input type="checkbox"/> Yes <input type="checkbox"/> No		Are you related to a Crete Park Board of Commissioners? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you ever been convicted of a felony <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, please explain on a separate sheet of paper.	
If you are under the age of 16, can you submit a work permit? <input type="checkbox"/> Yes <input type="checkbox"/> No		Will you accept a position requiring shift, weekend, or holiday work? <input type="checkbox"/> Yes <input type="checkbox"/> No	

EDUCATION			
Circle the highest grade you have completed. 8 9 10 11 12 or more		High School Graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	
		Name of High School	
		If not, have you passed a high school equivalency (GED)? <input type="checkbox"/> Yes <input type="checkbox"/> No	
College/University	City, State/Country	Major	Degree Received
Other trade schools, courses, or training		Institution	Satisfactorily Completed
			<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
Licenses or Certificates which are related to the position for which you are applying:			<input type="checkbox"/> Yes <input type="checkbox"/> No
List professional, trade, business, or civic activities and offices held which relate to the position for which you are applying. (If desired, you may exclude those which indicate race, color, religion, sex, sexual orientation, marital status, national origin, age or disability).			

PREVIOUS EMPLOYMENT <i>(Please list chronologically)</i>			
Company		Address	
Type of business or organization	Name/Title of your immediate supervisor		Supervisor's Phone
	May we contact him/her <input type="checkbox"/> Now <input type="checkbox"/> Later		
Dates of Employment (month, year) From: To:	Job Title	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time Hours/Week	Salary \$ per
Are you still employed? <input type="checkbox"/> Yes <input type="checkbox"/> No (If "NO", reason for leaving)		Number of people and types of positions you supervised.	
Description of duties:			

Company		Address	
Type of business or organization	Name/Title of your immediate supervisor		Supervisor's Phone
	May we contact him/her <input type="checkbox"/> Now <input type="checkbox"/> Later		
Dates of Employment (month, year) From: To:	Job Title	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time Hours/Week	Salary \$ per
Are you still employed? <input type="checkbox"/> Yes <input type="checkbox"/> No (If "NO", reason for leaving)		Number of people and types of positions you supervised.	
Description of duties:			

Company		Address	
Type of business or organization	Name/Title of your immediate supervisor		Supervisor's Phone
	May we contact him/her <input type="checkbox"/> Now <input type="checkbox"/> Later		
Dates of Employment (month, year) From: To:	Job Title	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time Hours/Week	Salary \$ per
Are you still employed? <input type="checkbox"/> Yes <input type="checkbox"/> No (If "NO", reason for leaving)		Number of people and types of positions you supervised.	
Description of duties:			

REFERENCES *(Please list three personal references)*

Full Name	Relationship
Company	Phone
Address	

Full Name	Relationship
-----------	--------------

Company	Phone
Address	

Full Name	Relationship
Company	Phone
Address	

IDENTIFICATION INFORMATION			
Do you have a valid Driver's License? <input type="checkbox"/> Yes <input type="checkbox"/> No		If "yes", License number:	
Which State?	What Class?	Do you have any restrictions? <input type="checkbox"/> Yes <input type="checkbox"/> No	If "yes", list restrictions:
Do you have a Commercial Driver's License (CDL)? YES <input type="checkbox"/> NO <input type="checkbox"/>		If "yes", CDL number:	
Which State?	Do you have any endorsements? <input type="checkbox"/> Yes <input type="checkbox"/> No	If "yes", list endorsements:	

HOW DID YOU FIRST HEAR OF THIS POSITION?
<input type="checkbox"/> Web site <input type="checkbox"/> Social Media <input type="checkbox"/> Newspaper <input type="checkbox"/> Other (Please Specify) <input type="text"/>

PLEASE READ THE FOLLOWING STATEMENT BEFORE SIGNING THIS APPLICATION		
<p>I certify that all statements I have made on this application, and on other supplemental material submitted with this application, are true and correct. I hereby authorize the Crete Park District to investigate the accuracy of this information from any person or organization, and I release the Crete Park District and all persons and organizations from all claims and liabilities arising from such investigations or the supplying of information for such investigations. I acknowledge that any false statements or misrepresentation on this application, or on supplemental materials submitted with this application, will be cause for refusal to hire or for immediate dismissal at any time during the period of my employment. I understand that if I am a finalist for this position, I will be required to submit proof of U.S. Citizenship or the legal right to work in the United States. I also understand that I may be required to pass an alcohol and drug test, a medical exam, and/or other tests as mandated by Federal, State, or local law, or by the administrative policy of the Crete Park District.</p>		
<table border="1"> <tr> <td>Signature of Applicant</td> <td>Date</td> </tr> </table>	Signature of Applicant	Date
Signature of Applicant	Date	

CommandButton: