



The mission of the Crete Park District is to enrich the lives of individuals and families in the community through the provision of services, facilities, and programs which improve the quality of life for the residents of Crete and surrounding areas.

Crete Park District  
Board of Commissioners  
Regular Board Meeting Minutes  
February 21, 2024

The meeting was called to order at 7:14 pm by President Laura Stawicki

Pledge of Allegiance

Roll Call: Jen Smith, Laura Stawicki, Mike Smith, Carrie Sharma, . Sheila Einhorn was absent.

Others Present: Renee Chavez, Andy Biesterfeld, Janel Geary, Ray Mattox

Public Comment: Ray Mattox, Crete Resident and member of the Crete Area Historical Society presented the Park District with a photographic collage of the history of Crete Park from 1913- 2023. The Board thanked Mr. Mattox for the gift and his dedication to the town. J. Smith moved and L. Stawicki seconded a motion to approve the minutes from the January 24, Emergency Board Meeting with correction to the date of the future meeting of the Regular Board Meeting. It should read March 20 immediately following the Budget Workshop.

C. Sharma Aye

J. Smith Aye

M. Smith Aye

L. Stawicki Aye

S. Einhorn Absent

Motion Carried 4 Aye 1 Absent 0 No 0 Abstain

Monthly financial reports for January, as presented by Supt. Biesterfeld. Attention was brought to the year-end projections. The Capital inflow was due to the bond. L. Stawicki asked why the administrative expenses were at 200% in the general fund. Biesterfeld explained that this was due to the Community Survey that was not originally budgeted for and that the Park District paid the entire payment and is awaiting reimbursement from some of the taxing bodies that partnered on the venture. L. Stawicki also asked about the program and rental incomes being near 50% instead of 75%. Biesterfeld stated that with programs to also look at expenses and note that the expenses mirror the revenue and are also lower than budgeted. The rental income is lower however it may increase over the next few months. This is the first year we have real data to look at regarding the income flow of rentals. This data will better prepare us for cyclical expectations in the future.

M. Smith moved and J. Smith seconded a motion to approve the Treasurer's Report.

C. Sharma Aye

J. Smith Aye

M. Smith Aye

L. Stawicki Aye

S. Einhorn Absent

Motion Carried 4 Aye 1 Absent 0 No 0 Abstain



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J. Smith moved and M. Smith seconded the motion to approve payment of the bills from January 12, 2024 – February 21, 2024 which may include travel and lodging, in the amount of \$65,060.09 On a Roll Call vote

C. Sharma Aye

J. Smith Aye

M. Smith Aye

L. Stawicki Aye

S. Einhorn Absent

Motion Carried 4 Aye 1 Absent 0 No 0 Abstain

J. Smith moved and C. Sharma seconded a motion to approve the payment of payroll from – January 12, 2024 – February 16, 2024, in the amount of \$55,997.95.

C. Sharma Aye

J. Smith Aye

M. Smith Aye

L. Stawicki Aye

S. Einhorn Absent

Motion Carried 4 Aye 1 Absent 0 No 0 Abstain

#### Action Items

M. Smith moved and J. Smith seconded a motion to approve Resolution 2324 5.7 A RESOLUTION APPOINTING A NEW IMRF AUTHORIZED AGENT FOR THE CRETE PARK DISTRICT.

Discussion: Director Chavez stated that as only one person can be the agent, this designated Finance Assistant Patty Wiater as the agent as she does most of the work with IMRF.

On a Roll Call Vote:

C. Sharma Aye

J. Smith Aye

M. Smith Aye

L. Stawicki Aye

S. Einhorn Absent

Motion Carried 4 Aye 1 Absent 0 No 0 Abstain

J. Smith moved and L. Stawicki seconded a motion to appoint a representative to the Crete Area Chamber of Commerce sub-committee Crete Country Christmas Executive Board.

Discussion: Director Chavez recommended that Supt. Geary be appointed as representative.

C. Sharma asked for clarification as to the committee. Supt. Geary stated there was a restructuring of the sub-committee by the Chamber. J. Smith asked if this is something that Supt. Geary wanted to do. Supt. Geary answered yes.

On a Roll Call Vote:

C. Sharma Aye

J. Smith Aye

M. Smith Aye



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**L. Stawicki Aye**

**S. Einhorn Absent**

**Motion Carried 4 Aye 1 Absent 0 No 0 Abstain**

### Reports

Parks and Planning, as presented in the written report. Supt. Biesterfeld discussed that the current auditor contract expires and that we requested bids from three firms. Lauterbach, SKDO and O'Niell and Gaspardo. Lauterbach came in higher than OG and SKDO declined to bid based on availability. Supt. Biesterfeld with approval from the Board will negotiate with O'Niell and Gaspardo on the contract specifically in relation to the AFR preparations and will draw up a resolution for next month. The Board agreed to have Biesterfeld proceed.

Recreation as presented in the written report. Supt. Geary stated that the new risk management year, where activities and SMART Goals are formed with the Risk Management Consultant will begin next week with the Kick off Meeting. The Park District is starting to see an increase in Fitness registrations from the partnership with the CM201U Wellness Committee. There is a restructuring happening in the Early Childhood programs. The current preschool program will be redeveloped into a more recreational learning and prep program and the classroom at Willard Wood will be re-designed to be more adaptive for universal programming. C. Sharma asked about the Pickleball Grand Opening and if we are having an exhibition match with Commissioner's forming a team. C. Sharma and J. Smith will play.

Director: The Park District did not receive the OSLAD Grant this cycle. We will receive information from the grant council as to why and will work to correct it, so that it can be re-submitted for the next cycle. We will work with Planning Resources on this. It is important to have multiple projects ready and, in the wings, so when things like this happen. The e-booklets are receiving good traction and marketing is working on increasing e-booklet distribution to 6 copies a year to better promote the registrations of the programs. Rec Desk is doing what we wanted and online registrations have increased. The website and registration is much more user friendly. To re-iterate Supt. Geary, safety has seen a tremendous increase, not just in training but in a cultural mindset within the district. Supt. Biesterfeld, Admin Asst. Healy and Director Chavez attended the Legislative breakfast and made good connections. Next year we will look to bring at least two commissioners with.

President A reminder that the 2024 Statement of Economic Interest is due by May 1. I attended the Park Pals Foundation fundraiser last night and it was nice and had a good turnout.

Old Business The updated ordinances have been in the file and if there are no feedback/changes, they will be sent to risk management and legal for review. The ordinances also need to be filed with the village to be enforceable by the police.



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New Business The Executive Director Review sheet was presented by the Personnel Committee. A discussion on how the forms and ratings will be processed was discussed. Emails with the digital link for the commissioners to fill out will be sent out tomorrow and should be completed by March 9.

Future meeting dates:

March 6, 2024	Committee of the Whole	7 pm
March 20, 2024	Budget Workshop	6 pm
March 20, 2024	Regular Board Meeting	Immediately Following
April 3, 2024	Parks Committee	6 pm
April 17, 2024	Efficiency Committee	7 pm
	Regular Board Meeting	Immediately Following

J. Smith moved and C. Sharm seconded a motion to adjourn the meeting at 8:18 pm all commissioners present voted Aye.

Submitted by;  
Janel Geary, CPRP  
Superintendent of Recreation

Laura Stauch  
President

J. Smith  
Secretary

3/20/24  
Date Approved