



The mission of the Crete Park District is to enrich the lives of individuals and families in the community through the provision of services, facilities, and programs which improve the quality of life for the residents of Crete and surrounding areas.

Crete Park District
Board of Commissioners
Efficiency Committee Meeting and Regular Board Meeting Minutes
April 17, 2024

The Efficiency Committee meeting was called to order at 7:00pm by President Laura Stawicki.

Pledge of Allegiance

Roll Call: Jen Smith, Laura Stawicki, Sheila Einhorn, Mike Smith, Carrie Sharma, Kerry Morgan, Renee Chavez, Andy Biesterfeld, Janel Geary, Katrina Seifert was absent.

The Statement of Purpose was read. A review of the completed Efficiency Report was done. The collective committee was satisfied with the document and agreed to present it to the Park District Board for acceptance.

J. Smith moved and C. Sharma seconded the motion to adjourn the meeting at 7:09 pm. All those present voted aye.

The regular Meeting of the Crete Park District was called to order at 7:12 pm by President Laura Stawicki.

Public Comment: None

J. Smith moved and C. Sharma seconded a motion to approve the minutes from the March 6, 2024 Committee of the Whole Meeting.

C. Sharma Aye

J. Smith Aye

M. Smith Aye

L. Stawicki Aye

S. Einhorn Aye

Motion Carried 5 Aye 0 Absent 0 No 0 Abstain

J. Smith moved and L. Stawicki seconded a motion to approve the minutes from the March 20, 2024 Regular Board Meeting.

C. Sharma Aye

J. Smith Aye

M. Smith Aye

L. Stawicki Aye

S. Einhorn Aye

Motion Carried 5 Aye 0 Absent 0 No 0 Abstain

Monthly financial reports for March as presented by Supt. Biesterfeld. The numbers are consistent with what we would expect this time of the budget year.

J. Smith moved and C. Sharma seconded a motion to approve the Treasurer's Report.

C. Sharma Aye



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J. Smith Aye
M. Smith Aye
L. Stawicki Aye
S. Einhorn Aye

Motion Carried 5 Aye 0 Absent 0 No 0 Abstain

J. Smith moved and C. Sharma seconded the motion to approve payment of the bills from March 15 – April 12, 2024 which may include travel and lodging, in the amount of \$39,334.36 On a Roll Call vote

C. Sharma Aye
J. Smith Aye
M. Smith Aye
L. Stawicki Aye
S. Einhorn Aye

Motion Carried 5 Aye 0 Absent 0 No 0 Abstain

J. Smith moved and C. Sharma seconded a motion to approve the payment of payroll from – March 15 – April 12, 2024 in the amount of \$35,272.16.

C. Sharma Aye
J. Smith Aye
M. Smith Aye
L. Stawicki Aye
S. Einhorn Aye

Motion Carried 5 Aye 0 Absent 0 No 0 Abstain

Action Items

J. Smith moved and C. Sharma seconded a motion to approve Ordinance 2324 – 1.4. PUBLIC NOTICE OF REGULAR MEETING SCHEDULE. Discussion. Correction of the address typo. Reminder that this changes the meetings to 6 pm.

S. Einhorn Aye
C. Sharma Aye
J. Smith Aye
M. Smith Aye
L. Stawicki Aye

Motion Carried: 5 Ayes 0 Absent 0 No 0 Abstain

J. Smith moved and L. Stawicki seconded a motion to approve Resolution 2324 – 5.8. A Resolution approving the Working Budget Fiscal Year 2024-2025 (FY25).

Discussion: Supt. Biesterfeld review the All-Fund Summary page and the Capital Funds Page. Each year we are re-investing in our district, this year will focus on Marketing and Building and Grounds, to reduce the surplus. We have been working to lower the surplus in Social Security and Liability funds to reallocate.

S. Einhorn Aye
C. Sharma Aye



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J. Smith Aye

M. Smith Aye

L. Stawicki Aye

Motion Carried: 5 Ayes 0 Absent 0 No 0 Abstain

J. Smith moved and C. Sharma seconded a motion to approve Resolution 2324 - 3.5. A Resolution Approving the Project Lincolnshire Park Master Plan and OSLAD Application FY2025.

Discussion: J. Smith asked if this is a re-submission of the plan for the new OSLAD cycle and C. Sharma asked if the drawing and diagrams were the same. Director Chavez stated that yes, they were the same. There were a few items that needed to be cleaned up in the application for re-submission and that the demands of the grant may be different this cycle.

S. Einhorn Aye

C. Sharma Aye

J. Smith Aye

M. Smith No

L. Stawicki Aye

Motion Carried: 4 Ayes 0 Absent 1 No 0 Abstain

J. Smith moved and C. Sharma seconded a motion to approve the Resolution 2324 4.6. A Resolution accepting O'Neil & Gaspardo for service to prepare the Crete Park District Annual Audit.

Discussion: M. Smith thinks that we should change auditors. Supt. Biesterfeld and Director Chavez, both agreed and stated that is why we went out to bid for the services.

S. Einhorn Aye

C. Sharma Aye

J. Smith Aye

M. Smith No

L. Stawicki Aye

Motion Carried: 4 Ayes 0 Absent 1 No 0 Abstain

J. Smith moved and C. Sharma seconded a motion to approve Resolution 2324 5.9. A Resolution accepting the Efficiency Committee Final Report.

Discussion; none

S. Einhorn Aye

C. Sharma Aye

J. Smith Aye

M. Smith Aye

L. Stawicki Aye

Motion Carried: 5 Ayes 0 Absent 0 No 0 Abstain



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Reports

Recreation

Supt. Geary announced the departure of Heritage Park Sports Complex Manager. He has accepted a position with the Pontiac Park District. We will look to re-distribute the programs within the department. Summer staffing is moving along, and we plan to have the seasonal recreation staff in place by April 28. Spring is heavy with special event planning. Pickleball Grand Opening is this Friday, followed by Earth Day next week.

Parks and Planning

The Parks Department is getting quite busy. We have a quote to remove the green shed. This is a fair price, and we will present a resolution for this next month. We had an Eagle Scout do his final project on the Bike Trail. The signs and entrances were cleaned, and the split rail fences repaired on Richton Road. Progress is being made on the Fitness Court. Supervisor Desiderio was able to secure a donation of the concrete and a discounted rate with the contractor for installation of the concrete pad.

The egg hunts are coming up this weekend. If anyone wants to volunteer contact Supervisor Metzner. Supt. Geary stated that Metzner is taking the lead on the event and is confident it will be a success in her absence. Supt. Geary noted all the upcoming special and cooperative events this spring. Earth Day has expanded to include cooperation with the Crete Police Department and Trinity Lutheran Church, The Pickleball Courts Grand Opening is on April 19, and we are co-sponsoring the Juneteenth Celebration with the School District and Monee Parks and recreation.

Director's Report

Director Chavez invited all the Commissioners to the Grand Opening of the Pickleball Courts this Friday. Parks Day at the Capitol is coming up in May. Supt. Biesterfeld, Director Chavez and Admin Asst. Healy will be attending. We will be looking into new software for the business end of the district as QuickBooks is no longer available for desktops. We have started the process of Strategic Planning with Campfire Concepts. They were extremely complimentary with the set-up and planning process of our budget and scorecard. Next steps will include the park audits.

President's Report

President Stawicki reminded all board members to be at the Grand Opening of the Pickleball Courts. A quick review of the General Functions of the Board was done.

Future meeting dates:

May 15, 2024	Regular Monthly Meeting	6 pm
June 5, 2024	Business Committee	6 pm
June 19, 2024	Regular Monthly Meeting	6 pm
July 10, 2024	Marketing Committee	6 pm
July 17, 2024	Regular Board Meeting	6 pm



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Old Business

The Park Ordinances are being reviewed by PDRMA.

New Business

Swiss Valley drawings were presented. The layout has become a challenge to make it a destination park, with the creek, the Village of Crete iron treatment building and underground set-up and the Thorn Creek Basin property. There was not enough clarity of the next steps when the playground was removed for the building's installation. The Fitness Court and the re-surfacing of the tennis courts will both be part of phase 1 during FY24/25.

Thorn Creek Sanitary District is open to working on the re-do of the opening and access. We are working with getting them the drawings. We will be looking to start applying for grants in 2026. We will be looking at play features that will have height and a nature feel to look over the creek and into the natural areas of the park. C. Sharma feels that this will be great.

J. Smith moved and C. Sharma seconded a motion to move into Executive Session at 8:02 pm. All commissioners present voted aye.


J. Smith moved and C. Sharma seconded a motion to exit the Executive Session and move to the Regular Board Meeting at 8:30 pm all commissioners present voted aye.

J. Smith moved and S. Einhorn seconded a motion to adjourn the meeting at 8:30 pm all commissioners present voted Aye.


Submitted by;

Janel Geary

Superintendent of Recreation



President



Secretary



Date Approved