



CRETE PARK DISTRICT

Board of Commissioners
Regular Board Meeting Minutes
August 21, 2024

The meeting called to order at 6:01pm by President Laura Stawicki.

Pledge of Allegiance

Roll Call: Carrie Sharma, Laura Stawicki, Jen Smith, Sheila Einhorn. Mike Smith was absent.

Others present: Renee Chavez, Janel Geary, Andy Biesterfeld

Public Comment: NONE

J. Smith moved and C. Sharma seconded a motion to approve the minutes from the June 19, 2024 Regular Board Meeting.

C. Sharma Aye J. Smith Aye
M. Smith Absent L. Stawicki Aye
S. Einhorn Aye

Motion Carried 4 Aye 1 Absent 0 No 0 Abstain

Monthly financial reports for July were presented in report form. The audit has been completed. Profit Loss for July we should be at about 25%, however tax revenue and program are a little higher due to the initial payment and day camp. Salary expenses are higher during the first quarter, also due to the seasonal camp and parks staff.

J. Smith moved and C. Sharma seconded a motion to approve the Treasurer's Report.

C. Sharma Aye J. Smith Aye
M. Smith Absent L. Stawicki Aye
S. Einhorn Aye

Motion Carried 4 Aye 1 Absent 0 No 0 Abstain

C. Sharma moved and J. Smith seconded the motion to approve payment of the bills from July 18, 2024 – August 21, 2024, which may include travel and lodging, of \$51,873.59.

Discussion: Clarification was asked on what a few bills were for. Lagestee – Green Shed and Kotecki – Lower Level WWPC repairs and paint.

On a Roll Call vote

C. Sharma Aye J. Smith Aye
M. Smith Absent L. Stawicki Aye
S. Einhorn Aye

Motion Carried 4 Aye 1 Absent 0 No 0 Abstain

J. Smith moved and C. Sharma seconded a motion to approve the payment of payroll from July 18, 2024 – August 21, 2024 in the amount of \$60,822.92.

C. Sharma Aye J. Smith Aye
M. Smith Absent L. Stawicki Aye
S. Einhorn Aye

Motion Carried 4 Aye 1 Absent 0 No 0 Abstain

Action Items



CRETE PARK DISTRICT

J. Smith moved and C. Sharma seconded a motion to adopt Resolution 2425 – 3.2 A Resolution to approve Tennis Court repairs at Swiss Valley Park.

Discussion: This is just for the resurfacing and not the fence work.

S. Einhorn Aye

C. Sharma Aye

J. Smith Aye

M. Smith Absent

L. Stawicki Aye

Motion Carried 4 Aye 1 Absent 0 No 0 Abstain

J. Smith moved and C. Sharma seconded a motion to accept Resolution 2425 – 5.5 A Resolution to declare surplus equipment.

Discussion: A question was raised as to what equipment, which includes a sandblaster and combo plane grading implement.

S. Einhorn Aye

C. Sharma Aye

J. Smith Aye

M. Smith Absent

L. Stawicki Aye

Motion Carried 4 Aye 1 Absent 0 No 0 Abstain

Reports

Recreation: As presented in the written report. Thank you to everyone who came and supported the Fitness Court Grand Opening.

Parks and Planning: July has been busy with the Pickleball Lights replacement, the demolition of the green shed and the installation of the Fitness Court. The custodian has been working with Janel at WWPC for the re-vamping of the lower-level classrooms. The Park satisfaction signs have been put in the parks and we are starting to get responses. We will be working on one for the trail and for rentals and programs soon.

Capital Planning: We promoted and talked with community members about the OSLAD Grant for Lincolnshire at the Unplug Crete Play Day. The tennis court fencing and the guardrail on the trail are on hold until we can secure funds from Senator Joyce. We are working to get the Little Free Library up at Peter Halligan Park.

Finance: we will be looking at our bonding should we get the OSLAD grant. We will layer in smaller bonds which will help with doing Swiss Valley in Phases. We are still reaching out to Thorn Creek for a partnership at Swiss Valley. The business committee will take a harder look at this. We are working to put summer data into the budget planning now while it is all fresh. We will get our estimate from Will County in September.

Executive Director: Thank you to Supt. Biesterfeld and Finance Asst. Wiater for their work on the audit. They have worked to create a clean process. Thank you to the Board Members for attending the Fitness Court Grand Opening and to Supt. Geary for setting it up. We had a good representation of politicians who we will look to for funding. Thank you to board members who send questions about the board packet in emails, so that we can be prepared ahead of time with necessary information. August 28 will be our annual team building day



CRETE PARK DISTRICT

at Iron Oaks Environmental Center. We are working with the Rural Park District on disconnects. There are about 100 pins that have been annexed into the village but not the Park District. The Rural board must de-annex so we can annex and stay contiguous with the village. We are working with the village to streamline this process in the future. The process takes a while because the Rural board only meets quarterly. The election packets are available for pick-up.

President's Report

President Stawicki complimented the staff on the Fitness Court Grand Opening and stated that we had a great turnout of residents and had great networking and communication.

Future meeting dates:

September 4, 2024	Parks Committee	6 pm
September 18, 2024	Regular Coard Meeting	6 pm
October 2, 2024	Business Committee Meeting	6 pm
October 16, 2024	Regular Board Meeting	6 pm
November 6, 2024	Committee of the Whole	6 pm

Old Business

None

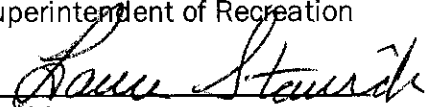
New Business

Looking for feedback from all board members by the October 2, business committee meeting on the Executive Director evaluation. The plan is to give the board time to adjust before November when everyone gets busy.

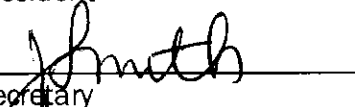
Heads up that login passwords will need to be changed soon. See Supt. Biesterfeld for any assistance.

J. Smith moved and C. Sharma seconded a motion to adjourn the meeting at 6:43 pm all commissioners present voted Aye.

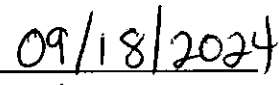
Submitted by;
Janel Geary, CPRP
Superintendent of Recreation



President



Secretary



Date Approved