



Board of Commissioners
Business Committee Meeting Minutes
June 4, 2025

Meeting Opened at 6:00pm.

Commissioner Attendees: Jennifer Smith and Bill Smigel.

Other Attendees: Andrew Biesterfeld, Executive Director

Budget & Appropriation Ordinance Review

- Reviewed final budget & appropriation ordinance
- The hearing is set for June 18, 2025 at 6pm with action expected during the regular meeting

Bond Planning for 2025

- The capital plans for 2025-2026 will require about \$500,000 in bond capacity. The repayment schedule will be over 3 years.
- Option to increase capacity roughly an additional \$875,000 the following year for an anticipated OSLAD award for the Lincolnshire Park Project
- Discussed a script for Commissioners to promote the community participation in the OSLAD process.
- A hearing will be set for July 16, 2025 to authorize up to 1.75 Million in bond capacity.

Capital Projects 2025-2026

- Reviewed planned projects and anticipated costs over the next two years with regard to the \$500,000 bond issue.

Master Planning

- Leadership team will begin to review 2025-2026 planning goals and set priorities for completion.

Personnel

- First Quarter reviews have been completed. Second Quarter will be completed by August.
- Discussed the Executive Director Evaluation Process. Plan to introduce the document to the Board for review and answer any questions.
- Reviewed compensation structure plan moving forward based on board feedback. Next budget cycle will look at increasing toward the 3rd quartile of salary based on compensation survey data.

New Discussion Items

- IAPD boot camp training scheduled for two commissioners on June 10 at 6pm on Zoom.
- Executive Director Biesterfeld is scheduling park tours for Commissioners.

Meeting Adjourned at 7:35pm.

Submitted by:
Andrew Biesterfeld,
Executive Director

President

Secretary

Date Approved

Smith
Kelly Stewart Adams
6/18/25