



Board of Commissioners
Business Committee Meeting Minutes
October 1, 2025

The Business Committee Meeting was called to order at 6:40 p.m. on October 1, 2025, at the Administration Center, 737 W. Exchange Street, Crete, Illinois.

Commissioners Present: Jennifer Smith and Bill Smigel

Others Present: Andy Biesterfeld, Executive Director

Tax Levy and Bond

- A preliminary Tax Levy was presented to the committee. Director Biesterfeld outlined the procedure for building the levy and the requirement for a hearing to continue to adjust the fund balances to be in line with organizational spending.
- The district will issue the \$500,000 bond in October to cover remaining projects slated for FY25-26. The capital fund currently holds roughly a \$100,000 balance. Approximately \$100,000 of the new bond issue will be needed to complete the current projects.

Budget Planning FY26-27

- The committee reviewed the district's current position compared to the previous fiscal year showing about a \$140,000 surplus.
- Director Biesterfeld informed the committee that Superintendent Geary will be developing the Recreation portion of the budget for the upcoming fiscal year.
- Some changes to the Treasurer's report were discussed, including moving the Capital Fund to the bottom of the report and adding new funds to account for individual bond issues for better compliance tracking.

Personnel

- The committee discussed the review process for the Executive Director. President Smith will report on this at the October board meeting.
- Staff reviews are in the final quarterly review. The new review cycle will begin in January to correlate with the budget preparation.
- As part of the new budget, Director Biesterfeld will be continuing to work on the compensation packages for staff and present salary ranges to remain competitive in the job market.

New Business

- The staff is preparing strategic plan "Rocks" to begin working on implementing the goals.
- Director Biesterfeld is working on a few annexations into the park district.

Meeting Adjourned at 7:38 p.m.

Submitted by:
Andy Biesterfeld,
Executive Director



President



Secretary

10/15/25

Date Approved