



Crete Park District
Board of Commissioners
Regular Board Meeting Minutes
January 21, 2026

The Regular Meeting of the Crete Park District Board of Commissioner, Will County, held at the Administrative Center, 737 W. Exchange Street, Crete, Illinois was called to order at 6:00 pm by President Jennifer Smith.

Pledge of Allegiance

Roll Call

Jennifer Smith – Present June Shy – Absent Bill Smigel – Present
Kelly Humbert-Hallin – Present Sheila Einhorn – Present

Others Present: Andy Biesterfeld, Executive Director; Janel Geary, Superintendent of Recreation.

Public Comment: None

Approval of Meeting Minutes

K. Humbert-Hallin moved, and S. Einhorn seconded a motion to approve the minutes from the November 19, 2025, regular board meeting.

J. Smith – Aye K. Humbert-Hallin – Aye
J. Shy – Absent S. Einhorn – Aye
B. Smigel – Aye **Motion Passed 4 Aye; 0 Nay; 0 Abstain**

Presentation of Financial Reports

Executive Director Biesterfeld presented the treasurer's report. Take notice that the report has been re-organized and reflects the bond fund line that was added to the Capital Fund. The Operating funds are listed at the top; the other dedicated funds are in the middle and capital below. See notes on the printed treasurer's report that reflect year over year comparisons.

K. Humbert-Hallin moved, and B. Smigel seconded a motion to approve the November and December 2025 Treasurer's Report.

J. Smith – Aye K. Humbert-Hallin – Aye
J. Shy – Absent S. Einhorn – Aye
B. Smigel – Aye **Motion Passed 4 Aye; 0 Nay; 0 Abstain**

Payment of Bills and Payroll

K. Humbert-Hallin moved, and B. Smigel seconded a motion to approve the payment of bills from November 1- December 31, 2025, which may include travel and lodging of \$473,944.67.

J. Smith – Aye K. Humbert-Hallin – Aye
J. Shy – Absent S. Einhorn – Aye
B. Smigel – Aye Discussion: Questions of clarification were asked on what the Amazon line item is used for, what is the IPTIP account, what was the administrative income in liability fund from, payments to Park Pals and who is Teresa Anderson. Biesterfeld answered the questions. **Motion Passed 4 Aye; 0 Nay; 0 Abstain**

K. Humbert-Hallin moved, and B. Smigel seconded a motion to approve the payment of payroll from November 1-December 31, 2025, in the amount of \$64,116.76

J. Smith - Aye
J. Shy - Absent
B. Smigel - Aye

K. Humbert-Hallin - Aye
S. Einhorn - Aye

Motion Passed 4 Aye; 0 Nay; 0 Abstain

Reports

Executive Director: A couple key points to highlight from the written report. We were not awarded the OSLAD grant. We will get an official letter of rejection and that may shed some light as to why. Research is being done on what are the key indicators.

Services: Winter Programs are beginning. The North Shelter is on track for construction as soon as the weather breaks. We are hoping for March.

Management: We are working on the annual reviews and the strategic plan markers.

Culture and Growth: Excited to introduce our Commissioners to the Legislative members and to bring them to conference.

Capital Investment: We will be discussing in committees how to shift to a plan B with our capital projects. Would also like to create and Investment Committee.

Recreation: Superintendent Geary stated that in addition to the Recreation Department report, the board will now receive a report from each of the Supervisors. Attention was brought to the Recreation Supervisor report and the creation of the indoor pickleball program and the start of the youth basketball. Supervisor Metzner has been working hard on planning for the youth sports programs to bring them to the next level. Marketing Supervisor Webster has been working on making contacts with new sponsorship opportunities and collaborating with Supt. And Rec Supervisor to develop plans for program support. LWSRA has begun to offer a day program at Willard Wood. We tried for two days however one did not receive enough registration. They will also continue to have their seasonal parties there. The PDRMA SMART goal has been set for 2026 and it will deal with the updating of IGA's, contracts and agreements. Supt. Geary has been out in the community having meetings with the School District and Township in regard to programming and collaborations.

Old Business:

- a. Park Ordinances: we continue to look at these.
- b. Lincolnshire OSLAD,- we did not receive the grant.
- c. IAPD/IPRA Conference- a review of classes and the schedule was done. Please let Biesterfeld know by Friday about the Legislative breakfast in February.

New Business:

- a) Budget: The first draft should be presented to the Business Committee in February, to the Board in March for the Budget Planning meeting and then for Approval in April.
- b) Operational Policies: We are working to make a collective document with all of the policies.
- c) Intergovernmental agreements: Continue to evaluate and work on these.
- d) Board Structure FY2027: As stated in Directors Report would like to add an Investment Committee to the roster to assist in the checks and balances. Also looking to possibly schedule all committees on the same night to reduce meeting time commitments.

Executive Session:

B. Smigel moved, and K. Humbert-Hallin seconded a motion to move into Executive Session for the lawful purpose of Section 2c(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity at 6:50 pm.

J. Smith – Aye
J. Shy – Absent
B. Smigel – Aye

K. Humbert-Hallin – Aye
S. Einhorn – Aye

Motion Passed 4 Aye; 0 Nay; 0 Abstain

S. Einhorn moved, and K. Humbert-Hallin seconded a motion to return to open meeting at 7:11 pm.

J. Smith – Aye
J. Shy – Absent
B. Smigel – Aye

K. Humbert-Hallin – Aye
S. Einhorn – Aye

Motion Passed 4 Aye; 0 Nay; 0 Abstain

Action Items

J. Smith moved, and B. Smigel seconded a motion to grant a \$2000 salary increase for Andrew Biesterfeld, effective immediately in recognition of performance as the Executive Director of the Crete Park District.

Discussion: none

J. Smith – Aye
J. Shy – Absent
B. Smigel – Aye

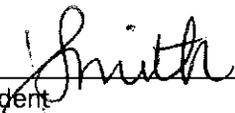
K. Humbert-Hallin – Aye
S. Einhorn – Aye

Motion Passed 4 Aye; 0 Nay; 0 Abstain

Director/Commissioner Comments

S. Einhorn moved and K. Humbert-Hallin seconded a motion to adjourn the meeting at 7:13pm. **All commissioners present voted aye.**

Submitted by;
Janel Geary, CPRP
Superintendent of Recreation


President


Secretary

2-18-26
Date Approved