



Crete Park District  
Board of Commissioners  
Regular Board Meeting Minutes  
February 18, 2026

The Regular Meeting of the Crete Park District Board of Commissioner, Will County, held at the Administrative Center, 737 W. Exchange Street, Crete, Illinois was called to order at 6:00 pm by Vice-President June Shy.

Pledge of Allegiance

**Roll Call**

Jennifer Smith – Absent                      June Shy – Present                      Bill Smigel – Absent  
Kelly Humbert-Hallin – Present              Sheila Einhorn – Present

**Others Present:** Andy Biesterfeld, Executive Director; Janel Geary, Superintendent of Recreation.

**Public Comment:** None

**Approval of Meeting Minutes**

K. Humbert-Hallin moved, and S. Einhorn seconded a motion to approve the minutes from January 21, 2026, regular board meeting.

J. Smith – Absent                      K. Humbert-Hallin – Aye  
J. Shy – Aye                              S. Einhorn – Aye  
B. Smigel – Absent                      **Motion Passed              3 Aye; 0 Nay; 0 Abstain**

K. Humbert-Hallin moved, and S. Einhorn seconded a motion to approve the minutes from the February 4, 2026, business committee meeting.

J. Smith – Absent                      K. Humbert-Hallin – Aye  
J. Shy – Aye                              S. Einhorn – Aye  
B. Smigel – Absent                      **Motion Passed              3 Aye; 0 Nay; 0 Abstain**

K. Humbert-Hallin moved, and J. Shy seconded a motion to approve the minutes from the February 4, marketing committee meeting.

J. Smith – Absent                      K. Humbert-Hallin – Aye  
J. Shy – Aye                              S. Einhorn – Aye  
B. Smigel – Absent                      **Motion Passed              3 Aye; 0 Nay; 0 Abstain**

**Presentation of Financial Reports**

Executive Director Biesterfeld presented the treasurer's report. Everything looks to be on track for the end of the fiscal year. The surplus looks to be higher than expected. This is mostly due to the vacant Parks Manager position. For the Budget to actual comparison. Look at the recreation income vs. Expenses. Special Event spending was slightly elevated, rental income is doing great with 100% of the budget met by the 3<sup>rd</sup> quarter. The sponsor/gift donation has been stagnant but Marketing Supervisor Webster is working hard at this. Some expenses you will note are front end loaded, such as subscriptions for memberships and software applications.

J. Shy moved, and K. Humbert-Hallin seconded a motion to approve the January 2026 Treasurer's Report.

J. Smith – Absent	K. Humbert-Hallin – Aye
J. Shy – Aye	S. Einhorn – Aye
B. Smigel – Absent	<b>Motion Passed      3 Aye; 0 Nay; 0 Abstain</b>

**Payment of Bills and Payroll**

K. Humbert-Hallin moved, and S. Einhorn seconded a motion to approve the payment of bills from January 1- 31, 2026, which may include travel and lodging of \$42,412.58.

J. Smith – Absent	K. Humbert-Hallin – Aye
J. Shy – Aye	S. Einhorn – Aye
B. Smigel – Absent      Discussion:	<b>Motion Passed      3 Aye; 0 Nay; 0 Abstain</b>

K. Humbert-Hallin moved, and J. Shy seconded a motion to approve the payment of payroll from January 1- 31, 2026, in the amount of \$29,443.46

J. Smith – Absent	K. Humbert-Hallin – Aye
J. Shy – Aye	S. Einhorn – Aye
B. Smigel – Absent	<b>Motion Passed      3 Aye; 0 Nay; 0 Abstain</b>

**Reports**

**Executive Director:**

As presented in the written report. Just keep an eye out monthly for the talking points presented as these will help you in discussions with the public.

**Recreation:**

Geary stated that a special promotion was initiated during Super Bowl week to increase the youth sports registration. 23 Soccer Registration and 6 Flag Football registrations came in during this time. The update to the submitted marketing report is that the Earth Rise and Surf Internet sponsorship checks have been received. The PDRMA Smart Goal has been created and accepted. K. Humbert-Hallin asked if the name of the Daddy Daughter Dance could be changed. A discussion was conducted on the inclusivity of the dance and programs. This is a touchy subject and the recreation department works hard to provide a variety of opportunities for different events that are inclusive.

**Old Business:**

- a. Park Ordinances: we continue to look at these throughout the summer.
- b. Capital Projects Update: We are waiting for the weather to break for North Shelter construction to begin. Biesterfeld spoke with the landscape architect, and they are working on plans on how we can phase in some of the improvements. The path through the park may be the first step then the center playground and swings with safety surfacing.

**New Business:**

- a) Conference review: Biesterfeld asked each staff member to collaborate on a document that highlights key takeaways from the conference that they want to implement.

**Action Items**

K. Humber-Hallin moved, and J. Shy seconded a motion to pass Resolution 2526 – 2.9 A Resolution to approve updates to the Administrative Assistant, Finance Supervisor and Superintendent of Recreation Position Descriptions.

Discussion: Biesterfeld stated that these reflect changes with duties as applicable.

J. Smith – Absent

K. Humbert-Hallin – Aye

J. Shy – Aye

S. Einhorn – Aye

B. Smigel – Absent

**Motion Passed**

**3 Aye; 0 Nay; 0 Abstain**

**Future Meeting Dates:**

March 4, 2026	Committee of the Whole	6 pm
March 18, 2026	Regular Board Meeting	6 pm
April 1, 2026	Parks Committee Meeting	6 pm
April 1, 2026	Recreation Committee Meeting	6 pm

**Director/Commissioner Comments**

Biesterfeld stated that he is very excited about the board involvement. It is refreshing to see an active board. K. Humbert-Hallin was praised for her participation in the LWSRA video clip highlighting Emme's participation. J. Shy thanked everyone for their continue dedication to doing a great job and said she enjoyed participating in the IAPD/IPRA Conference. S. Einhorn praise Supt. Geary and Admin Asst. Healy for their conference session presentation.

S. Einhorn moved and K. Humbert-Hallin seconded a motion to adjourn the meeting at 6:55pm. **All commissioners present voted aye.**

Submitted by;  
Janel Geary, CPRP  
Superintendent of Recreation

J. Smith  
President

Kelly A Humbert Hallin  
Secretary

3/18/26  
Date Approved