Crete Park District
Board of Commissioners
Regular Board Meeting Minutes
June 17, 2026

The Regular Meeting of the Crete Park District Board of Commissioners, Will County, held at the Administrative Center, 737 W. Exchange Street, Crete, Illinois was called to order at 6:00 pm by Commissioner Bill Smigel.

Pledge of Allegiance

Roll Call

Jennifer Smith – Absent	June Shy – Absent	Bill Smigel –Present
Kelly Humbert-Hallin – Present	Sheila Einhorn – Present	

Others Present: Andy Biesterfeld, Executive Director.

Public Hearing
S. Einhorn moved and K. Humbert-Hallin seconded a motion to open the public hearing for **Ordinance #2627-1.1 - Appropriation Ordinance 2026-2027**, An Appropriation Ordinance adopting a combined annual budget and appropriating such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Crete Park District, Will County, Illinois, for the fiscal year beginning May 1, 2026 and ending April 30, 2027, and specifying the objects and purposes for which appropriations are made and the amount appropriated for each object and purpose.

Discussion: none

J. Smith – Absent   K. Humbert-Hallin – Aye
J. Shy – Absent   S. Einhorn – Aye
B. Smigel – Aye   **Motion Passed   3 Aye; 0 Nay; 0 Abstain**

Public Comment: None

S. Einhorn moved and K. Humbert-Hallin seconded a motion to close the public hearing at 6:05pm.

Discussion: none

J. Smith – Absent   K. Humbert-Hallin – Aye
J. Shy – Absent   S. Einhorn – Aye
B. Smigel – Aye   **Motion Passed   3 Aye; 0 Nay; 0 Abstain**

K. Humbert-Hallin moved and S. Einhorn seconded a motion to appoint Commissioner Bill Smigel as President pro tempore and Director Andy Biesterfeld as recording secretary.

Discussion: none

J. Smith – Absent   K. Humbert-Hallin – Aye
J. Shy – Absent   S. Einhorn – Aye
B. Smigel – Aye   **Motion Passed   3 Aye; 0 Nay; 0 Abstain**

Approval of Meeting Minutes
K. Humbert-Hallin moved and S. Einhorn seconded a motion to approve the minutes from May 20, 2026, Regular Board Meeting.

Discussion: none

J. Smith – Absent
J. Shy – Absent
B. Smigel – Aye
K. Humbert-Hallin – Aye
S. Einhorn – Aye
Motion Passed **3 Aye; 0 Nay; 0 Abstain**

K. Humbert-Hallin moved and S. Einhorn seconded a motion to approve the minutes from June 3, 2026, Business Committee Meeting.

Discussion: none

J. Smith – Absent
J. Shy – Absent
B. Smigel – Aye
K. Humbert-Hallin – Aye
S. Einhorn – Aye
Motion Passed **3 Aye; 0 Nay; 0 Abstain**

Presentation of Financial Reports
Executive Director Biesterfeld presented the treasurer's report. He commented on some last-minute corrections and placed a new report in the board folder.

S. Einhorn moved and K. Humbert-Hallin seconded a motion to approve the May 2026 Treasurer's Report.

J. Smith – Absent
J. Shy – Absent
B. Smigel – Aye
K. Humbert-Hallin – Aye
S. Einhorn – Aye
Motion Passed **3 Aye; 0 Nay; 0 Abstain**

Payment of Bills and Payroll
K. Humbert-Hallin moved and S. Einhorn seconded a motion to approve the payment of bills from May 1-31, 2026, which may include travel and lodging of $53,832.00

Discussion: none

J. Smith – Absent
J. Shy – Absent
B. Smigel – Aye
K. Humbert-Hallin – Aye
S. Einhorn – Aye
Motion Passed **3 Aye; 0 Nay; 0 Abstain**

K. Humbert-Hallin moved and S. Einhorn seconded a motion to approve the payment of payroll from May 1–31, 2026, in the amount of $48,156.10

Discussion: none

J. Smith – Absent
J. Shy – Absent
B. Smigel – Aye
K. Humbert-Hallin – Aye
S. Einhorn – Aye
Motion Passed **3 Aye; 0 Nay; 0 Abstain**

Reports
<u>Executive Director:</u>
Executive Director Biesterfeld shared that no one attended the coffee hour with the Director. He highlighted the IAPD report on the Crete Park District that was included in the board information. Also, that Marketing Supervisor Austin Dace will be starting on Monday, June 22.

<u>Recreation:</u>
As Presented. Commissioner Smigel asked about Supervisor Metzner's report and what we reached out to the Crete-Monee school district for with program rentals. Director Biesterfeld explained we use their facilities for indoor programming during the winter months. This past year Supervisor Metzner held a basketball program at the school district gym and reached out to them on availability for this winter.

Old Business:

a. Park Ordinances review: Director Biesterfeld stated to the board that he is reviewing a document prepared by Supervisor Wiater that covers the Board Policies part of this large manual. The process continues to move forward, and the layout is beginning to come together. The Manual will include sections on Board Policies, Administrative Procedures, and Park Ordinances.
b. Capital Projects Update: Commissioner Smigel noted that he had seen an HR Green engineering truck at Lincolnshire Park.
c. Capital Plan Discussion: No further discussion on this topic.

New Business:

a. None.

Executive Session: None

Action Items

K. Humbert-Hallin moved and S. Einhorn seconded a motion to approve **Ordinance #2627-1.1 - Appropriation Ordinance 2026-2027**, An Appropriation Ordinance adopting a combined annual budget and appropriating such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Crete Park District, Will County, Illinois, for the fiscal year beginning May 1, 2026 and ending April 30, 2027, and specifying the objects and purposes for which appropriations are made and the amount appropriated for each object and purpose.

Discussion: Commissioner Smigel asked about the replacement tax line item. Director Biesterfeld explained that it is from lost taxes and that all line items in the Ordinance match with the G/L accounts in our financial software and since this is separate from property taxes it is listed as its own line item.

J. Smith – Absent	K. Humbert-Hallin – Aye	
J. Shy – Absent	S. Einhorn – Aye	
B. Smigel – Aye	**Motion Passed**	**3 Aye; 0 Nay; 0 Abstain**

K. Humbert-Hallin moved and S. Einhorn seconded a motion to approve **Resolution #2627-2.1**, A resolution adopting policies and procedures stating the Crete Park District's commitment to comply with the American with Disabilities Act.

Discussion: Commissioner Humbert-Hallin asked whether this was necessary since it is the law. Director Biesterfeld explained it formally establishes the District's compliance under Title II.

J. Smith – Absent	K. Humbert-Hallin – Aye	
J. Shy – Absent	S. Einhorn – Aye	
B. Smigel – Aye	**Motion Passed**	**3 Aye; 0 Nay; 0 Abstain**

K. Humbert-Hallin moved and S. Einhorn seconded a motion to approve **Resolution #2627-2.2**, A resolution adopting an Other Power-Driven Mobility Device Policy.

Discussion: Director Biesterfeld commented that this policy establishes rules for how the use of these devices will be implemented throughout the District.

J. Smith – Absent	K. Humbert-Hallin – Aye	
J. Shy – Absent	S. Einhorn – Aye	
B. Smigel – Aye	**Motion Passed**	**3 Aye; 0 Nay; 0 Abstain**

K. Humbert-Hallin moved and S. Einhorn seconded a motion to approve **Resolution #2627-2.3**, A resolution adopting a Service Animal Policy for programs and facilities at the Crete Park District.

Discussion: Director Biesterfeld commented that this policy also establishes rules for how the use of service animals will be implemented throughout the District.

J. Smith – Absent	K. Humbert-Hallin – Aye	
J. Shy – Absent	S. Einhorn – Aye	
B. Smigel – Aye	**Motion Passed**	**3 Aye; 0 Nay; 0 Abstain**

K. Humbert-Hallin moved and S. Einhorn seconded a motion to approve **Resolution #2627-4.2**, A resolution to approve an IGA to jointly host the Crete Country Christmas Festival.

Discussion: None

J. Smith – Absent	K. Humbert-Hallin – Aye	
J. Shy – Absent	S. Einhorn – Aye	
B. Smigel – Aye	**Motion Passed**	**3 Aye; 0 Nay; 0 Abstain**

Future Meeting Dates:

July 15, 2026	Regular Board Meeting (6:00 pm)
August 19, 2026	Regular Board Meeting (6:00 pm)

Director/Commissioner Comments

Director Biesterfeld thanked the Board for their community engagement and continued to stress the importance of talking with residents about the park district, the goals, and limitations. It will take time to create an engaged community.

K. Humbert-Hallin moved and S. Einhorn seconded a motion to adjourn the meeting at 6:51pm. **All commissioners present voted aye.**

Submitted by;
Andy Biesterfeld,
Executive Director

J Smith
President

Kelly Humbert Hallin
Secretary

7/15/2026
Date Approved