Crete Park District
Board of Commissioners
Regular Board Meeting Minutes
May 20, 2026

The Regular Meeting of the Crete Park District Board of Commissioner, Will County, held at the Administrative Center, 737 W. Exchange Street, Crete, Illinois was called to order at 6:00 pm by President Jennifer Smith.

Pledge of Allegiance

Roll Call

Jennifer Smith – Present
June Shy – Present
Bill Smigel –Present
Kelly Humbert-Hallin – Present
Sheila Einhorn – Present

Others Present: Andy Biesterfeld, Executive Director; Janel Geary, Superintendent of Recreation.

Public Comment: None

President Jen Smith read a proclamation Honoring Andrew Biesterfeld for 30 years of dedicated service.

Approval of Meeting Minutes

J. Shy moved, and B. Smigel seconded a motion to approve the minutes from April 15, 2026, regular board meeting. Discussion: none

J. Smith – Aye
K. Humbert-Hallin – Aye
J. Shy – Aye
S. Einhorn – Aye
B. Smigel – Aye
Motion Passed 5 Aye; 0 Nay; 0 Abstain

Presentation of Financial Reports

Executive Director Biesterfeld presented the treasurer's report. The year ended right as we expected, however it is incomplete and will be finalized with the audit. The capital salary fund will be adjusted with a journal entry based on staff hours worked on capital planning/projects. The liability fund is still showing a negative balance due to waiting on the insurance payout for the north shelter, and the unrestricted capital fund is the same due to waiting for the grant money.

K. Humbert-Hallin moved, and B. Smigel seconded a motion to approve the April 2026 Treasurer's Report.

J. Smith – Aye
K. Humbert-Hallin – Aye
J. Shy – Aye
S. Einhorn – Aye
B. Smigel – Aye
Motion Passed 5 Aye; 0 Nay; 0 Abstain

Payment of Bills and Payroll

K. Humbert-Hallin moved, and B. Smigel seconded a motion to approve the payment of bills from April 1-30,2026, which may include travel and lodging of $93,850.39

Discussion: Smigel inquired as to the check for the shelter, wanting to know if this was a partial payment or payment in full. Biesterfeld stated it was payment in full for the installation.

J. Smith – Aye
K. Humbert-Hallin – Aye
J. Shy – Aye
S. Einhorn – Aye
B. Smigel – Aye
Motion Passed 5 Aye; 0 Nay; 0 Abstain

K. Humbert-Hallin moved, and B. Smigel seconded a motion to approve the payment of payroll from April 1-30, 2026, in the amount of $30,431.88.

J. Smith – Aye	K. Humbert-Hallin – Aye
J. Shy – Aye	S. Einhorn – Aye
B. Smigel – Aye	**Motion Passed 5 Aye; 0 Nay; 0 Abstain**

Reports

Executive Director:

Executive Director Biesterfeld stated that he only needed to bring attention to one thing from the written report and that was that he filled out quite an extensive questionaire about Crete Park with IAPD and will soon be getting CPD specific numbers, but wanted to state that according to IAPD in the State of Illinois, for every $1 paid in taxes to park district the communities get a return on $2.88. Humbert-Hallin inquired about the status of SB3907. Biesterfeld stated it would be going to the floor tomorrow for a vote, but IAPD sent infor that they had agreed to come of IAPD's language. Biesterfeld stated that IDEC did come and speak at the Legislative conference and that IAPD's counsel Jason Anselment did a fantastic job of representing the park districts of Illinois.

Recreation:

Superintendent Geary highlighted a few notes from the written report. Youth sports are transitioning seasons. Flag football and t-ball will begin soon. Interviews are being held for the marketing position. Camp Guides will begin training next week, including participating in the SSPRPA Day Camp workshop with districts from all over the area. New employees went through general orientation today. We are still looking for volunteers for Park a Palooza and encourage board members to come out and help.

Old Business:

a. Park Ordinances review: This is proving to be a very large and cumbersome project to navigate. Biesterfeld, Wiater and Healy are working on it. They have compared how a few different districts have created this and are taking ideas from each.
b. Capital Projects Update: The North Shelter is complete enough for use. There is come cosmetic stuff to de done such as, seal coating, landscaping and finishing the electrical. Lincolnshire will be discussed with the resolution.
c. Capital Plan Discussion: Discussion was had on ideas for ways to increase additional funding to support the upkeep and replacement schedule for the properties owned by the District. Ideas of releasing properties, swapping properties, annexations or going for referendums were brought up. Educating the community on the park needs was also discussed, with using the Crete Connections Newsletter, Farmers Market, Park a Palooza, Unplug and a Coffee with the Director as platforms.

New Business:

a) You will find the draft of the budget and appropriation ordinance. This will need to be voted on at the June meeting.

Executive Session: none

Action Items
K. Humbert-Hallin moved, and J. Shy seconded a motion to pass Resolution 2627 – 3.1 - A Resolution to accept the Professional Services Agreement from HT Green for Design Engineering of the Lincolnshire Park Project.

Discussion: Humbert-Hallin asked if this was duplicating services that we already paid for prior when going for the grant. Biesterfeld stated that no, those were designs and these will be the actual CAD drawings, topography, soil testing, grading etc.

J. Smith – Aye	K. Humbert-Hallin – Aye	
J. Shy – Aye	S. Einhorn – Aye	
B. Smigel – Aye	**Motion Passed**	**5 Aye; 0 Nay; 0 Abstain**

J. Shy moved, and K. Humbert-Hallin seconded a motion to pass Resolution 2627–4.1 - A Resolution to contract with Surf for Internet Services.

Discussion:
S. Einhorn asked if this was for all three facilities and who do we currently have. Biesterfeld stated yes, for all three and currently have comcast. He stated he gave comcast a change to meet or better the price of Surf and they were unresponsive. Surf will give higher speed, and the price is locked for a 3-year contract. Humbert-Hallin inquired to why a static IP address is needed. Biesterfeld stated that due to our server and programs that use the IP address for connectivity, it was suggested by our IT service.

J. Smith – Aye	K. Humbert-Hallin – Aye	
J. Shy – Aye	S. Einhorn – Aye	
B. Smigel – Aye	**Motion Passed**	**5 Aye; 0 Nay; 0 Abstain**

Future Meeting Dates:

June 3, 2026	Business Committee Meeting	6 pm
June 17, 2026	Regular Board Meeting	6 pm
July 15, 2026	Regular Board Meeting	6 pm

Director/Commissioner Comments
Commissioner Humbert-Hallin stated that Emme will be participating at the State competition for Track & Field. She is also participating in softball and they will both be attending the LWSRA Sneaker Ball.
Executive Director Biesterfeld again thanked the commissioners for their recognition of his years of service and stated that he couldn't have gotten here without the work of the staff and board.

S. Einhorn moved and J. Shy seconded a motion to adjourn the meeting at 7:39pm. **All commissioners present voted aye.**

Submitted by;
Janel Geary, CPRP
Superintendent of Recreation

J Smith
President

Kelly Humbert Hallin
Secretary

6-17-26
Date Approved