



Crete Park District
Board of Commissioners
Regular Board Meeting Minutes
September 16, 2026

The Regular Meeting of the Crete Park District Board of Commissioner, Will County, held at the Administrative Center, 737 W. Exchange Street, Crete, Illinois was called to order at 6:00 pm by - President Jennifer Smith.

Pledge of Allegiance

Roll Call

Jennifer Smith – Present June Shy – Present Bill Smigel – Present
Kelly Humbert-Hallin – Present Sheila Einhorn – Present

Others Present: Andy Biesterfeld, Executive Director; Janel Geary, Superintendent of Recreation, Lee Reid from Planera + Reid.

Public Comment: None.

Approval of Meeting Minutes

K. Humbert-Hallin moved, and B. Smigel seconded a motion to approve the minutes from August 19, 2026, regular board meeting.

Discussion: None.

J. Smith – Aye	K. Humbert-Hallin – Aye			
J. Shy – Aye	S. Einhorn – Aye			
B. Smigel – Aye	Motion Passed	5 Aye;	0 Nay;	0 Abstain

K. Humbert-Hallin moved, and S. Einhorn seconded a motion to approve the minutes from September 2, 2026, Recreation Department Committee meeting.

Discussion: None.

J. Smith – Aye	K. Humbert-Hallin – Aye			
J. Shy – Aye	S. Einhorn – Aye			
B. Smigel – Aye	Motion Passed	5 Aye;	0 Nay;	0 Abstain

Presentation of Financial Reports

Executive Director Biesterfeld presented the treasurer's report. Everything is stable, but attention was drawn to the rental income line that reflects the refunds given for the rentals in Easterday Hall that had to be canceled due to the storm damage.

B. Smigel moved, and K. Humbert-Hallin seconded a motion to approve the August 2026 Treasurer's Report.

Discussion: None.

J. Smith – Aye	K. Humbert-Hallin – Aye			
J. Shy – Aye	S. Einhorn – Aye			
B. Smigel – Aye	Motion Passed	5 Aye;	0 Nay;	0 Abstain

Payment of Bills and Payroll

K. Humbert-Hallin moved, and J. Shy seconded a motion to approve the payment of bills from August 1-31, 2026, which may include travel and lodging of \$65,384.51

Discussion: None.

J. Smith – Aye	K. Humbert-Hallin – Aye			
J. Shy – Aye	S. Einhorn – Aye			
B. Smigel – Aye	Motion Passed	5 Aye;	0 Nay;	0 Abstain

K. Humbert-Hallin moved, and B. Smigel seconded a motion to approve the payment of payroll from August 1-31, 2026, in the amount of \$46,821.46.

Discussion: None.

J. Smith – Aye	K. Humbert-Hallin – Aye			
J. Shy – Aye	S. Einhorn – Aye			
B. Smigel – Aye	Motion Passed	5 Aye;	0 Nay;	0 Abstain

Reports

Executive Director:

Executive Director Biesterfeld stated that the staff team building went well and that we will have another one in the winter months. B. Smigel asked for clarification on what a "staff Check-in" was. Biesterfeld stated that this is a more informal discussion with each employee no matter what their position is within the District.

Recreation:

Superintendent Geary highlighted working with Supervisor Metzner and Supervisor Dace on taking more accountability within their positions. Will be concentrating on the completion of the PDRMA Smart Goal this fall. Encourage everyone to come out to Acorn Fest this weekend.

Old Business:

- a. Lincolnshire Project: We are on target for a spring bid for the plan.
- b. Board Manual – This is at status quo and will continue to have progress made.

New Business:

- a) Staff/Board Perks: The Policy manual work has brought up the question of what Staff/Board incentives with rentals and programs should be provided. The board discussed the issue and felt there should be some perks, maybe discounted rates. Biesterfeld will take the information back to the business team to discuss and provide a recommendation for action.
- b) Willard Wood Park Center Restoration: Biesterfeld met with the adjuster today and received the report from the structural engineer. There is an action item for consideration authorizing emergency capital expenditures that will help move the process forward.
- c) Received Email: The Board and Administration received an email from a township resident, again requesting a wheelchair swing be added to our park system. Biesterfeld provided a history of communication with this person and will follow up by encouraging an in-person meeting to discuss the questions raised. Biesterfeld requested that a board member be at this meeting. K. Humbert-Hallin volunteered.

K. Humbert-Hallin moved and B. Smigel seconded a motion to move into Executive Session citing Section 2c(21) a review of closed session meeting minutes at 6:45 pm.

Discussion: None.

J. Smith – Aye	K. Humbert-Hallin – Aye			
J. Shy – Aye	S. Einhorn – Aye			
B. Smigel – Aye	Motion Passed	5 Aye;	0 Nay;	0 Abstain

B. Smigel moved and K. Humbert-Hallin seconded a motion to exit Executive Session and return to open session at 6:50 pm.

Discussion: None.

J. Smith – Aye	K. Humbert-Hallin – Aye			
J. Shy – Aye	S. Einhorn – Aye			
B. Smigel – Aye	Motion Passed	5 Aye;	0 Nay;	0 Abstain

Action Items

J. Shy moved and K. Humbert-Hallin seconded a motion to approve Resolution 2627 – 5.1 - a Resolution authorizing emergency capital expenditure for repairs to the Willard Wood Park Center.

Discussion: None.

J. Smith – Aye	K. Humbert-Hallin – Aye			
J. Shy – Aye	S. Einhorn – Aye			
B. Smigel – Aye	Motion Passed	5 Aye;	0 Nay;	0 Abstain

K. Humbert-Hallin moved and J. Shy seconded a motion to approve Resolution 2627 – 5.2 – A Resolution authorizing the Executive Director to negotiate an agreement with Planera + Reid.

Discussion: The board discussed the submission of the bids to insurance.

J. Smith – Aye	K. Humbert-Hallin – Aye			
J. Shy – Aye	S. Einhorn – Aye			
B. Smigel – Aye	Motion Passed	5 Aye;	0 Nay;	0 Abstain

S. Einhorn moved and K. Humbert-Hallin seconded a motion to approve the destruction of the closed session verbatim recordings from December 16, 2024, December 20, 2024, and January 15, 2025.

Discussion: None.

J. Smith – Aye	K. Humbert-Hallin – Aye			
J. Shy – Aye	S. Einhorn – Aye			
B. Smigel – Aye	Motion Passed	5 Aye;	0 Nay;	0 Abstain

J. Shy moved and K. Humbert-Hallin seconded a motion to release the minutes from closed session meetings from December 16, 2024, December 20, 2024 and January 15, 2025.

Discussion: None.

J. Smith – Aye	K. Humbert-Hallin – Aye			
J. Shy – Aye	S. Einhorn – Aye			
B. Smigel – Aye	Motion Passed	5 Aye;	0 Nay;	0 Abstain

Future Meeting Dates

October 7, 2026	Parks Committee Meeting	6:00 pm
October 7, 2026	Business Committee Meeting	6:40 pm
October 21, 2026	Regular Board Meeting	6:00 pm
November 4, 2026	Committee of the Whole Meeting	6:00 pm

Director/Commissioner Comments

Executive Director Biesterfeld thanked the Board of Commissioners for their continued support through the storms. Biesterfeld also encouraged all commissioners available to come to Acorn Fest. B. Smigel expressed gratitude to the staff for always having all the documents and preparations done for the monthly meetings.

S. Einhorn moved and K. Humber-Hallin seconded a motion to adjourn the meeting at 7:01pm. **All commissioners present voted aye.**

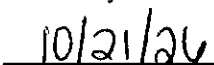
Submitted by;
Janel Geary, CPRP
Superintendent of Recreation



President



Secretary



Date Approved